

Library Board Minutes

May 1, 2023

Hoesch Memorial Library Board of Trustees met on Monday May 1, 2023 at 4:00 p.m. Present were Don Jardon, Mary Jo Radil, Cathy House, Pam Miller and Keri Anderson, Library Director. Bryan Lubeck was absent.

Don Jardon called the meeting to order with attention given to the Open Meeting Act posted on the conference Room Wall.

Minutes of the previous meeting were read. The motion to approve the minutes as read was made by Mary Jo and seconded by Cathy. Motion carried.

Warrants for payment of bills were reviewed. Cathy made the motion to approve the warrants for payment and Don provided the second. Motion carried.

The following warrants were paid

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| Keri Anderson | 2,965.04 |
| Stephanie Adams | 380.00 |
| Jennifer Roethke | 460.69 |
| Amazon (Books) | 905.04 |
| Blackstone Publishing (Books) | 58.19 |
| Blackstone Publishing (Books) | 21.59 |
| Frontier (Telephone) | 185.88 |
| Hogeland's Market (Supplies) | 8.48 |
| Hogeland's Market (Supplies) | 14.47 |
| Jeff's Electric (Bldg. Maint. & Repair) | 100.00 |
| Library Store (Supplies) | 168.83 |
| NPPD (Electricity) | 54.86 |
| Reliable Pest Control (Bldg. Maint. & Repair) | 90.00 |
| Samantha Kresser (Contract Labor) | 160.00 |

Circulation statistics and Budget statistics were reviewed. Monthly circulation is down some from last year, but still up from 2021.

New Business:

The Newspaper did run the want ad. Keri had four applications and recommended the hiring of Elsie Hale. Don made the motion to hire Elsie Hale as the new part-time employee and Cathy seconded the motion. Keri will take it to the city council.

Keri asked that the library to be closed Saturday, May 6 (Keri will be gone and the others have graduations) and Saturday May 27 (Memorial weekend). Mary Jo made the motion to allow the library to be closed those two Saturday mornings (normal hours for Saturday are 9:00 a.m. to 12:00 p.m.). Don made the second, all were in favor.

Keri asked our opinion about disposing of a broken chair or having it fixed. It was decided since it was one of the original wooden chairs brought over from the old library, having someone fix it would be worth a try. Don offered that the repair could possibly be paid for by the Friends of the Library.

Other Business:

The Seed Library volunteers have been busy labeling donated seeds to be given away and Vicki Hohlfeld has been working to help make the public aware of it.

Keri will be on vacation from May 4 to May 12. We will continue the policy review at a future meeting. We were reminded that because of the BRAN Bike Ride on June 5, the library will be open to the riders from 1:00 to 8:00 on that day so they can have access to the internet, air conditioning, and rest rooms.

The next meeting will be Monday June 5, 2023 at 4:00 o'clock p.m.

As there was no other business, Cathy made the motion to adjourn, second by Mary Jo. Motion carried.

Respectfully,

Pam Miller, Secretary