

# Library Board Minutes

June 12, 2023

Hoesch Memorial Library Board of Trustees met on Monday June 12, 2023 at 4:00 p.m. Present were Don Jardon, Cathy House, Pam Miller and Keri Anderson Library Director. Bryan Lubeck and Mary Jo Radil were absent.

Don Jardon called the meeting to order with attention given to the Open Meeting Act posted on the conference Room Wall.

Minutes of the previous meeting were read. The motion to approve the minutes as read was made by Cathy and seconded by Don. Motion carried.

Warrants for payment of bills were reviewed. Cathy made the motion to approve the warrants for payment and Don provided the second. Motion carried.

The following warrants were paid

Keri Anderson	2,965.04
Stephanie Adams	302.50
Jennifer Roethke	385.13
Amazon (Books)	366.61
Amazon (DVDs)	232.12
Amazon (Supplies)	29.78
ARSL (Dues & Fees)	50.00
Frontier (Telephone)	192.36
History NE (Magazine)	35.00
Hoesch Memorial Library (Petty Cash)	59.57
Hoesch Memorial Library (Petty Cash)	115.39
Library Store (Supplies)	191.13
NPPD (Electricity)	56.87
U.S. Postmaster (Dues & Fees)	146.00
Samantha Kresser (Contract Labor)	160.00

Circulation statistics and Budget statistics were reviewed.

## Old Business

Don asked about the number of BRAN Riders who used the Library on June 5<sup>th</sup>.

Keri said around 50 for the restroom, internet use and reading. Riders came from

several states besides Nebraska. Don reported that someone to fix the broken chair still has not been found. They will continue to look.

**New Business:**

Keri reported that Elsie Hale, who had been approved for hire for the part-time job opening has not responded to several attempts to contact her, so she has been removed from the approval to hire. Keri will run the want ad again in the Journal for two weeks, and Cathy suggested she ask for a box ad with graphics to make it more noticeable. Don suggested it be run on the city sign also.

The question of whether to require a background check for new hires was asked. Keri will look into the cost and time involved in the process. There are times when the part time person is on their own with patrons young and old, and a recent applicant raised some flags.

Keri asked about being closed July 1, the Saturday of the holiday weekend. Since we wouldn't reopen again until Wednesday the 5<sup>th</sup>, the decision was made to remain open July 1 for the regular Saturday morning hours.

The library will plan on closing the Saturday of the next swim meet in July, due to lack of parking during the meets.

Keri has been working on some figures for next year's budget. Cathy asked that Keri figure at least a .50 cent increase per hour for the current part-time staff, leaving new hires at \$9.50 per hour and leaving the cleaning person at \$160 per month.

Keri reported that the library board has been recertified for the next 3 years, and she will be looking for ways we can get credits for our next recertification.

Summer Reading story hour will begin this Wednesday morning, June 14, with 2 sessions each Wednesday through July 5.

We will plan on having the next meeting Monday July 10, 2023 at 4:00 o'clock p.m.

As there was no other business, Cathy made the motion to adjourn, second by Don. Motion carried.

Respectfully,

Pam Miller, Secretary