

Library Board Minutes

July 8, 2024

Hoesch Memorial Library Board of Trustees met on Monday July 8, 2024 at 2:00 p.m. Present were Don Jardon, Bryan Lubeck, Cathy House, Mary Jo Radil, Pam Miller, Keri Anderson, Library Director and visitor Jennifer Roethke, library clerk.

Don Jardon called the meeting to order at 2:00 with attention given to the Open Meeting Act posted on the conference room wall.

Minutes of the previous meeting were read. A correction was needed as to the city will cover the shortfall if the library goes over budget, not the Friends. Also, the Community Needs Response Plan years should be 2023 to 2027. Cathy made the motion to approve the minutes as amended. Second by Bryan. Motion carried.

Warrants for payment of bills for July were reviewed. Mary Jo made the motion to approve the warrants for payment, seconded by Don. Motion carried.

The following warrants were paid:

Keri Anderson	3,113.30
Jennifer Roethke	399.75
Anna Brooks	323.00
Amazon (Books)	183.57
Main St. Variety (Supplies)	4.49
NE Library Comm. (Dues & Fees)	608.00
NPPD (Electricity)	111.01
OCLC (Dues & Fees)	608.55
Pinpoint (Telephone)	105.64

Circulation statistics and Budget statistics were reviewed. Keri is concerned with how the payment of summer reading books has been noted in the city's spreadsheet. The amounts donated by the Friends with proceeds from the October book sale for purchase of summer reading materials doesn't match up with hers. She and Jennifer have records and will try to remedy the confusion.

New Business:

We went through the budget worksheet from the city office. Keri noted that the cost of living increase for the salaried city employees will be 3.5%. Insurance expense will be down because of change in insurance company. Printing and Publishing, \$50 will need to be increased and since the Professional and School line item of \$100 is not allowed to be used, she may move some from there. We discussed moving the \$100 for purchase of magazines to purchase books or videos since some free subscriptions are being tried out. We still need to be able to have more budgeted than the \$4000 for books and \$500 for videos that is down from \$6000 and \$800 respectively from two years ago, and will continue to work for that.

A United for Libraries Virtual Conference 2024 will be live online July 30 for those who would want to participate or available for on-demand viewing for others to watch later. Keri needs our email addresses for registering those who can view this. Membership is paid for by the Nebraska Library Commission.

Other Business:

In other business, Jennifer has prepared a survey for evaluation of our library's services. They will be given to patrons as they come in, and may be able to make it available on the library's website.

Summer Reading Program has had good participation and will wrap up this week.

Adjournment

The next meeting will be held Monday, August 12, 2024 at 2:00 o'clock p.m. As there was no other business, Mary Jo made the motion to adjourn, second by Bryan. Motion carried.

Respectfully,

Pam Miller, Secretary