**Library Board Minutes**

January 4,2022

Hoesch Memorial Library Board of Trustees met on Tuesday, January 4, at 3:55 p.m. Present were: Don Jardon, Betty Adkins, Pam Miller, Bryan Lubeck, Doris Brandon, Keri Anderson, Library Director and guest Lorri Bantam, Alma City Administrator.

Don Jardon called the meeting to order with attention given to the Open Meeting Act posted on the Conference Room Wall.

 At 3:58 Lorri Bantam requested to go into executive session. Keri Anderson stepped out at this time. At 4:12 p.m. Bryan Lubeck made a motion to leave executive session and return to public session. Don Jardon provided the second and motion carried. Keri Anderson returned to the meeting at that time. Lorri Bantam left the meeting at 4:28 p.m.

 Minutes of the previous meeting were read. The motion to approve the minutes as read was made by Bryan Lubeck and second by Betty Adkins. Motion carried.

Warrants for payment were reviewed. Don Jardon made the motion to approve the warrants for payment with Pam Miller providing the second. Motion carried.

The following warrants were paid:

 Keri Anderson 2,745.42

 Stephanie Adams 275.19

 Jennifer Roethke 326.25

 Breanna Brandt 274.50

Amazon (Books) 888.78

Amazon (DVDs) 196.66

Amazon (Supplies) 71.78

Blackstone Publishing (Books) 63.00

Frontier (Telephone) 177.96

Hoesch Memorial Library (Petty Cash) 27.63

Jennifer Roethke (Mileage/Meals) 36.50

Keri Anderson (Mileage/Meals) 42.70

NPPD (Electricity) 61.99

Summit Window Cleaning (Bldg. Maint.) 93.00

Samantha Kresser (Contract Labor) 101.72

Circulation statistics were reviewed. December statistics were down.

Budget Statistics were reviewed

New Business:

Two applications have been received for the cleaning position. Keri will be offering the position to Samantha Kresser.

Other business:

Keri gave us updates on the grants that she has applied for. Keri has applied for a “Pollinator Grant” with the help of Jesse Adams, and a continuing ed grant.

As there was no further business, Pam Miller made the motion to adjourn, second by Betty Adkins. Motion carried

Respectfully,

Doris Brandon

Secretary