

Library Board Minutes

February 6, 2023

Hoesch Memorial Library Board of Trustees met on Monday February 6, 2023 at 4:00 p.m. Present were Don Jardon, Bryan Lubeck, Mary Jo Radil, Cathy House, Pam Miller and Keri Anderson, Library Director.

Don Jardon called the meeting to order with attention given to the Open Meeting Act posted on the conference Room Wall.

Cathy was welcomed and introduced as our new board member.

Minutes of the previous meeting were read. The motion to approve the minutes as read was made by Bryan and seconded by Don. Motion carried.

Warrants for payment were reviewed. Mary Jo made the motion to approve the warrants for payment and Don provided the second. Motion carried.

The following warrants were paid

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| Keri Anderson | 2,965.04 |
| Stephanie Adams | 225.00 |
| Jennifer Roethke | 419.26 |
| Breanna Brandt | 321.75 |
| Amazon (DVDs) | 211.44 |
| Blackstone (Books) | 35.99 |
| Frontier (Telephone) | 188.85 |
| Hoesch Memorial Library (Petty Cash) | 75.80 |
| Hoesch Memorial Library (Petty Cash) | 92.86 |
| Jennifer Roethke (Travel/Meal Exp.) | 65.30 |
| Keri Anderson (Travel/Meal Exp.) | 84.26 |
| NE Library Commission (Dues/Fees) | 800.00 |
| NPPD (Electricity) | 65.89 |
| Reliable Pest Control (Building Maint.) | 90.00 |
| Samantha Kresser (Contract Labor) | 160.00 |

Circulation statistics and Budget statistics were reviewed. Bryan asked Keri to talk a bit about the trust fund from Lucille Porter that was gifted to the Library for the purchase of children's and adult's books and book related expenses.

New Business:

As of February 1, Breanna Brandt has given her two week notice. Keri has a few applications and will put an ad in the paper. Breanna worked 10 to 12 hours a week, mostly evenings and one 3 hour Saturday morning each month and helped with summer reading.

Keri reported that there have been requests for Bible repair. The library has the PH neutral glue for repairing books, and Stephanie is doing book repair for the library and would do the Bibles, but a book press is needed. It runs around \$100. Don volunteered the "Friends" purchase the book press from funds they have raised.

Keri said the library policies are due for review and update. She is working on the annual report for the city and will soon start working on a grant from Dollar General for summer reading supplies. There are also some webinars she would like to watch.

The next meeting will be Monday March 6, 2023 at 4:00 o'clock p.m.

As there was no other business, Mary Jo made the motion to adjourn, second by Bryan. Motion carried.

Respectfully,

Pam Miller, Secretary