

MINUTE RECORD FOR CITY OF ALMA  
REGULAR CITY COUNCIL MEETING  
June 6, 2022

A meeting of the City Council of the City of Alma, Nebraska was held at City Hall on Monday, the 6th of June 2022, at 5:30 p.m.

Present were Council Members: Tom Moulton, Dyann Collins, Chris Tripe, and Mayor Hal Haeker. Absent: Larry Casper. Administrator Lorri Bantam, City Treasurer CeeAnn Affolter, City Utility Superintendent Russ Pfeil, and Utility Floater Kent Fleischmann were also in attendance. Notification of this meeting and the agenda was given in advance by posting, a designated method for giving notice. Advance notice of the meeting and the agenda was given to the mayor and all members of the City Council. All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

Mayor Haeker advised the public of the Open Meetings Act posted on the east wall of the meeting room, and then proceeded to call the regular meeting of June 6, 2022, at 5:30 p.m. and the following business was transacted:

Roll call: Larry Casper-absent, Dyann Collins-present, Tom Moulton-present, Chris Tripe-present, and Mayor Haeker-present. Motion made by Tom Moulton, second by Dyann Collins to determine this meeting as previously publicized, duly convened and in open session. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Moulton, Collins, and Tripe. Voting no: None. Motion carried.

Mayor opened the floor to approve the minutes of the May 16, 2022, regular council meeting. Motion made by Chris Tripe, second by Tom Moulton to approve the minutes of the May 16, 2022, regular council meeting. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Collins, Tripe, and Moulton. Voting no: None. Motion carried.

Mayor opened the floor to discuss the claims and invoices. Motion by Chris Tripe, second by Dyann Collins to approve the claims and invoices from May 17, 2022, through June 6, 2022, for a total of \$274,812.79. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Collins, Moulton, and Tripe. Voting no: None. Motion carried.

Mayor opened the floor to discuss the Treasurer's report. Motion by Chris Tripe, second by Tom Moulton to accept the Treasurer's report as presented. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Collins, Moulton, and Tripe. Voting no: None. Motion carried.

Mayor opened the floor to approve Ordinances 2022-23 thru 2022-32 to update the Municipal Code Book due to State Law changes for 2019 thru 2022. Council Member Chris Tripe introduced Ordinances Number 2022-23 through 2022-32 entitled as follows: ORDINANCE NO. 2022-23 AN ORDINANCE OF THE CITY OF ALMA, NEBRASKA RELATING TO GENERAL ELECTION BALLOT PROCEDURES; TO HARMONIZE WITH STATE LAW; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND TO PROVIDE FOR AN EFFECTIVE DATE; ORDINANCE NO. 2022-24 AN ORDINANCE OF THE CITY OF ALMA, NEBRASKA RELATING TO INTOXICATED PERSONS; TO HARMONIZE WITH STATE LAW; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND TO PROVIDE FOR AN EFFECTIVE DATE; ORDINANCE NO. 2022-25 AN ORDINANCE OF THE CITY OF ALMA, NEBRASKA RELATING TO PROPOSED BUDGET STATEMENTS; TO REVISE HEARING PROCEDURES; TO HARMONIZE WITH STATE LAW; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND TO PROVIDE FOR AN EFFECTIVE DATE; ORDINANCE NO. 2022-26 AN ORDINANCE OF THE CITY OF ALMA, NEBRASKA RELATING TO THE RECALL PROCEDURES FOR CITY ELECTIONS; TO HARMONIZE WITH STATE LAW; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND TO PROVIDE FOR AN EFFECTIVE DATE; ORDINANCE NO. 2022-27 AN ORDINANCE OF THE CITY OF ALMA, NEBRASKA RELATING TO LICENSE TO SELL TOBACCO AND CIGARETTES; TO HARMONIZE WITH STATE LAW; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND TO PROVIDE FOR AN EFFECTIVE DATE; ORDINANCE NO. 2022-28 AN ORDINANCE OF THE CITY OF ALMA, NEBRASKA RELATING TO SALE OF TOBACCO AND CIGARETTES; TO HARMONIZE WITH STATE LAW; TO

REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND TO PROVIDE FOR AN EFFECTIVE DATE; ORDINANCE NO. 2022-29 AN ORDINANCE OF THE CITY OF ALMA, NEBRASKA RELATING TO LICENSE TO SELL TOBACCO AND CIGARETTES; TO HARMONIZE WITH STATE LAW; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND TO PROVIDE FOR AN EFFECTIVE DATE; ORDINANCE NO. 2022-30 AN ORDINANCE OF THE CITY OF ALMA, NEBRASKA RELATING TO ALCOHOLIC BEVERAGE LICENSEE REQUIREMENTS; TO HARMONIZE WITH STATE LAW; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND TO PROVIDE FOR AN EFFECTIVE DATE; ORDINANCE NO. 2022-31 AN ORDINANCE OF THE CITY OF ALMA, NEBRASKA RELATING TO THE CITY TREASURER; TO HARMONIZE WITH STATE LAW; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND TO PROVIDE FOR AN EFFECTIVE DATE; ORDINANCE NO. 2022-32 AN ORDINANCE OF THE CITY OF ALMA, NEBRASKA RELATING TO THE PLANNING COMMISSION OF THE CITY; TO HARMONIZE WITH STATE LAW; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND TO PROVIDE FOR AN EFFECTIVE DATE; and moved that the statutory rule requiring reading on three different dates be suspended. Council Member Tom Moulton seconded the motion that the statutory rule requiring three different dates be suspended. A roll call vote was then taken on the motion; the following Council Members voted yes: Collins, Moulton, and Tripe. The following voted no: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of this ordinance. This ordinance was then read by title and thereafter Council Member Dyann Collins moved for final passage of these ordinances and said motion was seconded by Council Member Chris Tripe. The mayor then stated the questions, "Shall Ordinance Numbers 2022-23 thru 2022-32 be passed and adopted?" Upon roll call vote, the following Council members voted yes: Collins, Moulton, and Tripe. Voting no: None.

The passage and adoption of these ordinances having been concurred in by a majority of all members of the Council, the Mayor declared the ordinances adopted; and the mayor in the presence of the City Council signed and approved the ordinances and the Acting City Clerk attested the passage and approval of the ordinances and affixed her signature thereto and ordered the ordinances to be published as provided by law.

Mayor Haeker opened the floor to discuss Resolution 15-2022 to file a Special Assessment Lien on 503 Second. The Lien is for Nuisance mowing. Motion by Chris Tripe, second by Tom Moulton to approve Resolution 15-2022 and file the Lien as presented. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Collins, Moulton, and Tripe. Voting no: None. Motion carried.

Mayor Haeker opened the floor to approve Job Descriptions to be added to the Employee Policy Manual. The job description for the Utility Superintendent included updated Code Book numbers. New job descriptions were created for the positions of Street Superintendent, Part-Time Street Mower, Gas Superintendent, Water Superintendent, and Wastewater Superintendent. Motion by Tom Moulton, second by Chris Tripe to approve Job Descriptions as presented. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Collins, Moulton, and Tripe. Voting no: None. Motion carried.

Mayor Haeker opened the floor to discuss Resolution 16-2022 for a Return-To-Work Policy. City Administrator Bantam stated that we currently follow this format but do not have a written policy. Our Workman's Compensation provider requested we implement a written policy. Motion by Chris Tripe, second by Tom Moulton to accept the Return-To-Work Policy as presented. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Collins, Moulton, and Tripe. Voting no: None. Motion carried.

City Attorney Doug Walker entered the meeting at 5:48 p.m.

Mayor Haeker opened the floor for Resolution 17-2022 for enrollment in the LIGHT Medical Benefit Plan. Treasurer Affolter explained the League of Nebraska Municipalities is beginning a group plan for Nebraska municipalities. LIGHT (League Insurance Government Health Team) will offer group rates for Medical, Life, LTD, Dental, Vision, Accident, Critical Illness, and Administrative Services. At this time, the Health (BCBS) benefit will save the city and employee's approximately \$4700.00 per month and has a lower deductible and out of pocket limit. Motion by Chris Tripe, second by Tom Moulton to approve the enrollment in the LIGHT Medical Benefit Plan. There being no further discussion upon the motion made and upon roll call vote, the

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following voted yes: Collins, Moulton, and Tripe. Voting no: None. Motion carried.

Mayor Haeker opened the floor for Resolution 18-2022. No action was taken on this agenda item. The City will not seek services with CAMPOS but will use our current engineering firm to assist with grant writing for the Natural Gas Distribution Infrastructure Safety and Modernization Grant Program.

Mayor Haeker opened the floor to approve the Summary of Project Costs Statement #1 for the Airport Taxiway Lighting Project in the amount of \$35,808.83 in Federal Funds due to the City. Motion by Chris Tripe, second by Tom Moulton to approve the Summary of Project Costs Statement #1 as presented. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Collins, Moulton, and Tripe. Voting no: None. Motion carried.

Mayor Haeker opened the floor to approve the Invoice payment to SCEED for the CDBG – OOR Grant administration services of \$2000.00. Motion by Tom Moulton, second by Chris Tripe to approve payment to SCEED as presented. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Collins, Moulton, and Tripe. Voting no: None. Motion carried.

Mayor Haeker opened the floor to approve the CDBG Drawdown Request #31 for reimbursement of the SCEED invoice of \$2000.00 from NDED. Motion by Tom Moulton, second by Dyann Collins to approve the Drawdown Request #31 as presented. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Collins, Moulton, and Tripe. Voting no: None. Motion carried.

Mayor Haeker opened the floor to approve the recommendation from the Golf Board to rehire Kaylin George. The Golf Board minutes reflected the approval of Kaylin George to be rehired as the Bar Manager at a salary of \$850 pending City Council approval. Per email communication with the Board Member Dillon Kauk, she will also be paid the normal bartending wages for hours reported on top of this wage. Motion by Tom Moulton, second by Chris Tripe to approve the rehire of Kaylin George. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Collins, Moulton, and Tripe. Voting no: None. Motion carried.

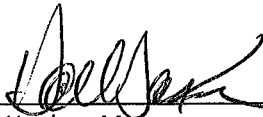
Mayor Haeker opened the floor to approve additional staff at the Swimming Pool. Five first year guards and a Swim Team assistant coach were added to the roster. Motion by Chris Tripe, second by Dyann Collins to approve the additional staff at the Swimming Pool as presented. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Collins, Moulton, and Tripe. Voting no: None. Motion carried.

Mayor Haeker opened the floor to discuss the recommendation from the Trail Committee to place a bench along the Pheasant Ridge Trail close to the Methodist campground in memory of Ryan Molzahn. Doug Walker stated he would let the Rotary know of the bench request placement as they typically care for the area the bench will be placed. Motion by Chris Tripe, second by Tom Moulton to approve the placement of the memorial bench on the trail as presented. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Collins, Moulton, and Tripe. Voting no: None. Motion carried.


Council Member Chris Tripe exited the meeting at 6:07 p.m.

Mayor Haeker opened the floor for the administrator's report. Administrator Bantam updated the Council on the resignation of the Street Part-Time Mower, the Well and Pump Maintenance Report from Downey Drilling which indicated Well #5 needs rehabbed. If we have extra funds from our ARPA, they will qualify to be used for these repairs. EMC inspected a few city buildings during a Loss Control Survey. We have a few items to address that include rust on the diving boards, sidewalk damage and brick tuckpointing at the auditorium, vehicle stops and gas line protection at the Johnson Center, flammable/combustible liquid cabinet at the shop, and implementation of a Return To Work written policy. Administrator Bantam also reported on the NDOT's airport inspection with two minor items needing corrective action, the NDEE compost site inspection which only needs an updated burn permit, and the Compost site Saturday summer hours being extended to dark. She also mentioned the first meeting in July will fall on the 4<sup>th</sup> and to be thinking of a different date for that meeting.

Motion to adjourn the meeting made by Tom Moulton, second by Dyann Collins. There being no further discussion on the motion made and upon roll call vote, the following voted yes: Moulton, Collins, and Mayor Haeker. Voting no: None. Meeting was adjourned at 6:11 pm.

  
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Hal Haeker, Mayor

I the undersigned Clerk hereby certify that the forgoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advanced notification of the time place and of said meeting and the subjects to be discussed at said meeting.

  
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Lorri Bantam, Acting City Clerk