

**NOTICE OF A REGULAR CITY COUNCIL MEETING**  
**CITY OF ALMA, NEBRASKA**

NOTICE IS HEREBY GIVEN a meeting of the City Council of the City of Alma, Nebraska, will meet at 5:30 pm on Wednesday, January 22, 2025, at City Hall, located at 614 Main Street, which meeting will be open to the attendance of the public. An agenda for such meetings is kept continuously current and is available for public inspection at the Office of the City Clerk. All agenda items are discussion and/or action Items.

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**AGENDA — January 22, 2025**

- MINUTES - Council to approve Minutes of January 8th, 2025, Regular Council Meeting,
- PAYMENT OF CLAIMS - Council to approve Payment of Claims for the period of 01-09-2025 through 01-22-2025.
- TREASURER'S REPORT - Council to review and discuss City's finances.
- DISCUSS/APPROVE- Compost Hours for 2025.
- DISCUSS/APPROVE- Resolution #6- 2025 FAA Grant Application for Project no. 3-31-004-014-2025
  1. Agency Agreement and Resolution
  2. Grant App FAA Form SF-424
  3. FAA Form 5100-100
  4. Sponsor Certificates ( FAA Forms-5100-129,5100-130,5100-131,5100-132, 5100-134 and 5100-135)

City Administrator Report;

1. Status of City Auditorium Roof Project.
2. Alma Municipal Airport Report with Department of Revenue.
3. Alma Crosswalk flashing lights.

- Adjournment

*Mayor and City Council reserve the right to adjourn into executive session on any Agenda item pursuant Section 84-1410 of the Nebraska Revised Statutes. Individuals who have appropriate items for City Council consideration should contact the City Office for a "Request for Future Agenda Items" form. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given. This is a public meeting, open to attendance by the public. This Agenda is kept continuously current. As of January 17, 2025, any additions or deletions to this Agenda may be obtained at the City Office (614 Main Street). —Janet Dietz, City Clerk*

Minute Record for City of Alma

Regular Council Meeting

January 8, 2025

The City Council of the City of Alma, NE met in regular session at the Office of the City Clerk on the 8<sup>th</sup> day of January 2025 at 5:30pm in a publicly convened session, the same being open to the public and having been preceded by posting a copy of the notice along with the agenda in three public places in the City. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public. Mayor Hal Haeker advised that the Open Meeting Act was posted on the east wall of the meeting room. Mayor Haeker convened the meeting, the following council members were present, Dyann Collins, Larry Casper, Joel Wheeler, Tom Moulton, and Mayor Hal Haeker. Also in attendance were Clerk Janet Dietz, Treasurer Toshia Butterfield, City Administrator Steve Ardiana, Superintendent Russ Pfeil, Street Superintendent Travis Dunse. Motion to determine this meeting as previously publicized, duly convened and is open session made by Casper, second by Moulton, with no further discussion upon the motion made and upon roll call vote, the following voted yes, Casper, Wheeler, Collins, and Moulton. Motion carried.

Mayor Haeker opened the floor to approve the minutes of the December 18<sup>th</sup>, 2024. Motion made by Collins, second by Wheeler to approve the minutes as presented. There being no further discussion upon the motion made, and upon roll call vote, the following voted yes, Collins, Wheeler, Casper, abstaining Moulton( absent) Motion carried.

Mayor Haeker opened the floor to approve the payment of claims for the period of 12-19-2024 through 01-08-2025 for a total of \$105, 544.13. City Treasurer discussed monthly transactions, with no further discussion, motion made by Moulton to accept as presented, second by Collins. The following voting yes, Moulton, Collins, Wheeler, and Casper. Voting no, none. Motion carried.

Mayor Haeker opened the floor to Treasure's report/city finances. Discussion held gas, water revenues, unpaid/uncollected utilities. Motion made by Moulton, second by Casper to accept Treasure's report as presented. There being no further discussion upon the motion made and upon roll call the following voted yes, Moulton, Casper Wheeler, and Collins. voting no none, Motion carried.

City Administrator brought forth discussion of digital speed limit signs for highways 183 and 136 with the application of a grant from AARP. It was tabled until March agenda. Further discussion was held on the City Auditorium Roof Bids with one meeting the bid qualifications. Dynasty Roofing bid is to completely re-roof the auditorium and Caring Cupboard. Discussion followed , with a motion made by Moulton, second by Casper to accept Dynasty Roofing bids of \$19,644.24 for the Caring Cupboard, and \$113,563.00 for the City Auditorium. There being no further discussion upon the motion made and upon roll call votes, the following voted yes, Moulton, Casper, Collins, and Wheeler. Voting no none. Motion carried. Further discussion was held on zoning issues, Community Redevelopment meeting.

Motion to adjourn by Moulton, second by Casper, no further discussion upon the motion made, the following voted yes, Moulton, Casper, Collins, and Wheeler. Meeting adjourned at 6:10 pm

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Hal Haeker, Mayor

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept currently and available for public inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproduced material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were written form was available for public inspection within ten working days prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body; were provided advance notification of the time, place of said meeting and all subjects to be discussed at said meeting .

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Janet Dietz, City Clerk

**City of Alma**  
**Unpaid Claims by Vendor**  
 January 9, 2025 thru January 22, 2025

Type	Date	Due Date	Memo	Account	Class	Amount
Bill	01/10/2025	01/22/2025	City of Alma sticky notes (1,000)	20.1001 - Advertising	General Fund	445.20
						<u>445.20</u>
Bill	01/06/2025	01/22/2025	Gas - Dec	20.1090 - Gas, Water, & Wastewater	Airport Fund	60.94
						<u>60.94</u>
Bill	01/15/2025	01/22/2025	Health Insurance - Steve	10.2010 - Emp Health & Life Insurance	General Fund	1,401.69
Bill	01/15/2025	01/22/2025	Health Insurance - Scott	10.2010 - Emp Health & Life Insurance	Water Utility Depart	1,401.69
Bill	01/15/2025	01/22/2025	Health Insurance - Russ	10.2010 - Emp Health & Life Insurance	Gas Utility Departm€	1,007.83
Bill	01/15/2025	01/22/2025	Health Insurance - Travis 1/2	10.2010 - Emp Health & Life Insurance	Wastewater Utility D	700.84
Bill	01/15/2025	01/22/2025	Health Insurance - Travis 1/2	10.2010 - Emp Health & Life Insurance	Street Department	700.85
Bill	01/15/2025	01/22/2025	Health Insurance - Bowde	10.2010 - Emp Health & Life Insurance	Sanitation Departme	1,401.69
Bill	01/15/2025	01/22/2025	Health Insurance - Kent	10.2010 - Emp Health & Life Insurance	Gas Utility Departm€	521.29
Bill	01/15/2025	01/22/2025	Health Insurance - Tashia 1/2	10.2010 - Emp Health & Life Insurance	Water Utility Depart	260.65
Bill	01/15/2025	01/22/2025	Health Insurance - Tashia 1/2	10.2010 - Emp Health & Life Insurance	General Fund	260.64
Bill	01/15/2025	01/22/2025	Health Insurance - Jeff	10.2010 - Emp Health & Life Insurance	Gas Utility Departm€	1,401.69
Bill	01/15/2025	01/22/2025	Dental Insurance - Tashia 1/2	10.2020 - Employee Dental Insurance	General Fund	16.42
Bill	01/15/2025	01/22/2025	Dental Insurance - Tashia 1/2	10.2020 - Employee Dental Insurance	Water Utility Depart	16.41
Bill	01/15/2025	01/22/2025	Dental Insurance - Travis 1/2	10.2020 - Employee Dental Insurance	Wastewater Utility D	16.42
Bill	01/15/2025	01/22/2025	Dental Insurance - Travis 1/2	10.2020 - Employee Dental Insurance	Street Department	16.41
Bill	01/15/2025	01/22/2025	Dental Insurance - Kent	10.2020 - Employee Dental Insurance	Gas Utility Departm€	32.83
Bill	01/15/2025	01/22/2025	Dental Insurance - Bowde	10.2020 - Employee Dental Insurance	Sanitation Departme	32.83
Bill	01/15/2025	01/22/2025	Dental Insurance - Scott	10.2020 - Employee Dental Insurance	Water Utility Depart	32.83
Bill	01/15/2025	01/22/2025	Dental Insurance - Jeff	10.2020 - Employee Dental Insurance	Gas Utility Departm€	32.83
Bill	01/15/2025	01/22/2025	Dental Insurance - Janet	10.2020 - Employee Dental Insurance	Gas Utility Departm€	32.83
Bill	01/15/2025	01/22/2025	Dental Insurance - Russ	10.2020 - Employee Dental Insurance	Gas Utility Departm€	32.83
Bill	01/15/2025	01/22/2025	Dental Insurance - Steve	10.2020 - Employee Dental Insurance	General Fund	32.83
Bill	01/15/2025	01/22/2025	Health Ins - Jordy	10.2010 - Emp Health & Life Insurance	Golf Fund	1,401.69
Bill	01/15/2025	01/22/2025	Dental Insurance - Jordy	10.2020 - Employee Dental Insurance	Golf Fund	32.83
						<u>10,788.85</u>

Total Blue Cross Blue Shield

**City of Alma**  
**Unpaid Claims by Vendor**  
 January 9, 2025 thru January 22, 2025

Type	Date	Due Date	Memo	Account	Class	Amount
<b>Bosselman - Water Dept</b>						
Credit	12/31/2024		Nov Tax Exempt	20.1060 · Fuel & Oil	Water Utility Departr	(7.97)
Credit	12/03/2024		Fuel Discount	20.1060 · Fuel & Oil	Water Utility Departr	(1.11)
Credit	12/24/2024		Fuel Discount	20.1060 · Fuel & Oil	Water Utility Departr	(1.06)
Bill	12/24/2024	01/22/2025	Unleaded 21.250 gal @ \$2.649/gal	20.1060 · Fuel & Oil	Water Utility Departr	56.29
Bill	12/03/2024	01/22/2025	Unleaded 22.281 gal @ \$2.599/gal	20.1060 · Fuel & Oil	Water Utility Departr	57.91
Total Bosselman - Water Dept						
<b>Broken Bar C Electric, LLC</b>						
Bill	12/29/2024	01/22/2025	EV Station materials, labor, permits, 50.1100 · Cap Outlay - Real Property	50.1100 · Cap Outlay - Real Property	General Fund	10,355.87
Total Broken Bar C Electric, LLC						
<b>Chesterman Company-glf</b>						
Bill	01/15/2025	01/22/2025	Beverages Purchased	30.1042 · Purchases Beverages	Golf Fund	135.00
Total Chesterman Company-glf						
<b>City of Holdrege</b>						
Bill	01/07/2025	01/22/2025	Landfill fees	20.1250 · Trash Removal	Sanitation Departme	321.24
Bill	01/14/2025	01/22/2025	Landfill fees	20.1250 · Trash Removal	Sanitation Departme	401.74
Bill	01/17/2025	01/22/2025	Landfill fees	20.1250 · Trash Removal	Sanitation Departme	272.48
Bill	01/10/2025	01/22/2025	Landfill fees	20.1250 · Trash Removal	Sanitation Departme	344.54
Total City of Holdrege						
<b>Cornhusker State Industries</b>						
Bill	01/13/2025	01/22/2025	Name plate reprint - Joel Wheeler	30.1090 · Office Supplies	General Fund	9.25
Total Cornhusker State Industries						
<b>Frito Lay, Inc.</b>						
Bill	12/30/2024	01/22/2025	Chips and snacks Purchased	30.1044 · Purchases Food	Golf Fund	120.94
Bill	11/19/2024	01/22/2025	Chips and snacks Purchased	30.1044 · Purchases Food	Golf Fund	90.36
Total Frito Lay, Inc.						
<b>Hogeland's Market-47</b>						
Bill	01/09/2025	01/22/2025	OJ	30.1042 · Purchases Beverages	Golf Fund	16.17
Bill	01/07/2025	01/22/2025	half & half, choc milk	30.1042 · Purchases Beverages	Golf Fund	8.88
Bill	12/31/2024	01/22/2025	pop	30.1042 · Purchases Beverages	Golf Fund	8.49
Bill	12/31/2024	01/22/2025	cherries, olives, peppers	30.1044 · Purchases Food	Golf Fund	26.54
Bill	01/12/2025	01/22/2025	limes	30.1044 · Purchases Food	Golf Fund	1.74
Total Hogeland's Market-47						

**City of Alma**  
**Unpaid Claims by Vendor**  
 January 9, 2025 thru January 22, 2025

Type	Date	Due Date	Memo	Account	Class	Amount
<b>Jeff Lynch.</b>						
Bill	01/09/2025	01/22/2025	January Cleaning Services	10.4005 · Nonemployee Compensation	Airport Fund	35.00
Bill	01/09/2025	01/22/2025	January Cleaning Services	10.4005 · Nonemployee Compensation	General Fund	105.00
Bill	01/09/2025	01/22/2025	January Cleaning Services	10.4005 · Nonemployee Compensation	Community Building	510.00
Total Jeff Lynch.						650.00
<b>Kauk Konstruktion</b>						
Bill	01/08/2025	01/22/2025	Winterize Concession Stand	20.1190 · Repairs & Maint. Buildings	Recreation Departm	275.00
Total Kauk Konstruktion						275.00
<b>League of Nebraska Municipalities</b>						
Bill	01/21/2025	01/22/2025	2025 MidWinter Conference - Steve	20.1180 · Professional & School	General Fund	428.00
Bill	01/21/2025	01/22/2025	2025 MidWinter Conference - Hal	20.1180 · Professional & School	General Fund	428.00
Bill	01/21/2025	01/22/2025	2025 MidWinter Conference - Tashiz	20.1180 · Professional & School	General Fund	333.00
Total League of Nebraska Municipalities						1,189.00
<b>Mutual of Omaha</b>						
Bill	01/15/2025	01/22/2025	Russ-Life/AD&D	10.2010 · Emp Health & Life Insurance	Gas Utility Departm	4.68
Bill	01/15/2025	01/22/2025	Keri-Life/AD&D	10.2010 · Emp Health & Life Insurance	Library Department	4.68
Bill	01/15/2025	01/22/2025	Travis-Life/AD&D	10.2010 · Emp Health & Life Insurance	Street Department	3.60
Bill	01/15/2025	01/22/2025	Travis-Life/AD&D	10.2010 · Emp Health & Life Insurance	Wastewater Utility D	3.60
Bill	01/15/2025	01/22/2025	Scott-Life/AD&D	10.2010 · Emp Health & Life Insurance	Water Utility Depart	7.20
Bill	01/15/2025	01/22/2025	Kent-Life/AD&D	10.2010 · Emp Health & Life Insurance	Gas Utility Departm	7.20
Bill	01/15/2025	01/22/2025	Tashia-Life/AD&D	10.2010 · Emp Health & Life Insurance	Water Utility Depart	3.60
Bill	01/15/2025	01/22/2025	Tashia-Life/AD&D	10.2010 · Emp Health & Life Insurance	General Fund	3.60
Bill	01/15/2025	01/22/2025	Bowde-Life/AD&D	10.2010 · Emp Health & Life Insurance	Sanitation Departm	7.20
Bill	01/15/2025	01/22/2025	Dawn-Life/AD&D	10.2010 · Emp Health & Life Insurance	Gas Utility Departm	7.20
Bill	01/15/2025	01/22/2025	Jeff-Life/AD&D	10.2010 · Emp Health & Life Insurance	Gas Utility Departm	7.20
Total Mutual of Omaha						59.76
<b>Mutual of Omaha-Gif</b>						
Bill	01/15/2025	01/22/2025	Jordy-Life/AD&D	10.2010 · Emp Health & Life Insurance	Golf Fund	7.20
Total Mutual of Omaha-Gif						7.20
<b>National Public Gas Agency</b>						
Bill	01/14/2025	01/22/2025	Gas purchased	20.1070 · Gas Purchased	Gas Utility Departm	29,179.95
Total National Public Gas Agency						29,179.95

**City of Alma**  
**Unpaid Claims by Vendor**  
 January 9, 2025 thru January 22, 2025

Type	Date	Due Date	Memo	Account	Class	Amount
<b>Nebraska Public Health Environmental Lab</b>						
Bill	01/14/2025	01/22/2025	Coliform, Fluoride, Arsenic	20.1280 - Water Testing	Water Utility Departm	86.00
Total Nebraska Public Health Environmental Lab						
<b>Nebraska Public Power District, glf</b>						
Bill	01/02/2025	01/22/2025	52297 / Storage Shed/Country Club	20.1040 - Electric Expense	Golf Fund	109.08
Bill	01/02/2025	01/22/2025	52345 / Club House	20.1040 - Electric Expense	Golf Fund	314.39
Total Nebraska Public Power District, glf						
<b>Nebraska Public Power District, gv't</b>						
Bill	01/02/2025	01/22/2025	Municipal Lighting -52274	20.1040 - Electric Expense	Street Department	2,408.53
Bill	01/02/2025	01/22/2025	City Office 614 Main - 52276	20.1040 - Electric Expense	General Fund	123.11
Bill	01/02/2025	01/22/2025	Siren 614 Main -52285	20.1040 - Electric Expense	Fire Department	31.58
Bill	01/02/2025	01/22/2025	Ball Field -52294	20.1040 - Electric Expense	Recreation Departm	31.58
Bill	01/02/2025	01/22/2025	Shelter House -52300	20.1040 - Electric Expense	Park Department	31.58
Bill	01/02/2025	01/22/2025	Sign N RR Track & Main St/Hwy 183	20.1040 - Electric Expense	Street Department	148.14
Bill	01/02/2025	01/22/2025	Comm Bldg-Main St -52312	20.1040 - Electric Expense	Community Building	54.94
Bill	01/02/2025	01/22/2025	210 Church Outlet & Light -52314	20.1040 - Electric Expense	Street Department	9.53
Bill	01/02/2025	01/22/2025	Auditorium 807 Main St -52317	20.1040 - Electric Expense	Community Building	111.00
Bill	01/02/2025	01/22/2025	Caring Cupboard -52320	20.1040 - Electric Expense	Community Building	129.97
Bill	01/02/2025	01/22/2025	Gas Storage 411 Main -52323	20.1040 - Electric Expense	Gas Utility Departme	31.58
Bill	01/02/2025	01/22/2025	RV Trailer Park 501 South -52326	20.1040 - Electric Expense	RV Park Fund	30.00
Bill	01/02/2025	01/22/2025	City Shop 501 Main -52329	20.1040 - Electric Expense	Shop Department	102.40
Bill	01/02/2025	01/22/2025	North Siren Hwy 136 -52335	20.1040 - Electric Expense	Fire Department	47.37
Bill	01/02/2025	01/22/2025	Well Control -Division -52338	20.1040 - Electric Expense	Water Utility Depart	31.58
Bill	01/02/2025	01/22/2025	Siren @ 100 2nd St -52340	20.1040 - Electric Expense	Fire Department	47.37
Bill	01/02/2025	01/22/2025	Filtering Station-Division -52343	20.1040 - Electric Expense	Street Department	140.32
Bill	01/02/2025	01/22/2025	Walking Path -52351	20.1040 - Electric Expense	Pheasant Ridge Trai	211.07
Bill	01/02/2025	01/22/2025	Gazebo Lights -52354	20.1040 - Electric Expense	Street Department	48.45
Bill	01/02/2025	01/22/2025	Sanitation -52363	20.1040 - Electric Expense	Sanitation Departme	373.10
Bill	01/02/2025	01/22/2025	Swimming Pool -24578	20.1040 - Electric Expense	Pool Department	55.22
Bill	01/02/2025	01/22/2025	Johnson Center LED Sign -25590	20.1040 - Electric Expense	Community Building	23.22
Bill	01/02/2025	01/22/2025	Christmas Lights - 20194	20.1040 - Electric Expense	Street Department	185.57
Total Nebraska Public Power District,gv't						
						4,407.21

**City of Alma**  
**Unpaid Claims by Vendor**  
 January 9, 2025 thru January 22, 2025

Type	Date	Due Date	Memo	Account	Class	Amount
<b>Nebraska Public Power District, lby</b>						
Bill	12/20/2024	01/22/2025	211010052496 Dec 2024	20.1040 - Electric Expense	Library Department	61.16
<b>Total Nebraska Public Power District, lby</b>						
<b>Principal</b>						
Bill	01/15/2025	01/22/2025	Vision Insurance	10.2030 - Employee Eyecare	Insuranc Gas Utility Departme	25.16
Bill	01/15/2025	01/22/2025	Vision Insurance	10.2030 - Employee Eyecare	Insuranc Library Department	6.29
Bill	01/15/2025	01/22/2025	Vision Insurance	10.2030 - Employee Eyecare	Insuranc Street Department	3.15
Bill	01/15/2025	01/22/2025	Vision Insurance	10.2030 - Employee Eyecare	Insuranc Wastewater Utility D	3.14
Bill	01/15/2025	01/22/2025	Vision Insurance	10.2030 - Employee Eyecare	Insuranc Water Utility Departr	9.44
Bill	01/15/2025	01/22/2025	Vision Insurance	10.2030 - Employee Eyecare	Insuranc Sanitation Departme	6.29
Bill	01/15/2025	01/22/2025	Vision Insurance	10.2030 - Employee Eyecare	Insuranc General Fund	9.44
<b>Total Principal</b>						<b>62.91</b>
<b>Principal-Golf</b>						
Bill	01/15/2025	01/22/2025	Vision Insurance	10.2030 - Employee Eyecare	Insuranc Golf Fund	6.29
<b>Total Principal-Golf</b>						<b>6.29</b>
<b>S &amp; W Auto Parts-gov't</b>						
Bill	01/21/2025	01/22/2025	antifreeze - generator at west well	20.1200 - Repairs & Maint.	Equipment Water Utility Departr	28.57
<b>Total S &amp; W Auto Parts-gov't</b>						<b>28.57</b>
<b>Tashia Butterfield</b>						
Bill	01/21/2025	01/22/2025	2024 general mileage reimbursement	20.1260 - Travel & Meal Expense	General Fund	9.78
<b>Total Tashia Butterfield</b>						<b>9.78</b>
<b>Twin Valleys P.P.D.</b>						
Bill	01/06/2025	01/22/2025	29397001 W/SW 2-2-18	20.1040 - Electric Expense	Water Utility Departr	161.62
Bill	01/06/2025	01/22/2025	29397003 W/SWSW 2-2-18	20.1040 - Electric Expense	Water Utility Departr	546.08
Bill	01/06/2025	01/22/2025	29397004 SWNW 27-2-18	20.1040 - Electric Expense	Airport Fund	149.60
Bill	01/06/2025	01/22/2025	29397005 SENE 28-2-18 Terminal	20.1040 - Electric Expense	Airport Fund	81.19
<b>Total Twin Valleys P.P.D.</b>						<b>938.49</b>
<b>Vadim - USTI</b>						
Bill	01/06/2025	01/22/2025	E-Statement bills - Nov	20.1025 - Computer Services & Softw	Gas Utility Departme	37.87
Bill	01/06/2025	01/22/2025	E-Statement bills - Nov	20.1025 - Computer Services & Softw	Water Utility Departr	37.87
Bill	01/06/2025	01/22/2025	E-Statement bills - Nov	20.1025 - Computer Services & Softw	Wastewater Utility D	37.87
Bill	01/06/2025	01/22/2025	E-Statement bills - Nov	20.1025 - Computer Services & Softw	Sanitation Departme	37.87
Bill	01/06/2025	01/22/2025	ePrint Postage - Nov	20.1160 - Postage & Freight Expense	Gas Utility Departme	77.09



**City of Alma**  
**Unpaid Claims by Vendor**  
**January 9, 2025 thru January 22, 2025**

Type	Date	Due Date	Memo	Account	Class	Amount
Bill	01/06/2025	01/22/2025	ePrint Postage - Nov	20.1160 · Postage & Freight Expense	Water Utility Depart	77.10
Bill	01/06/2025	01/22/2025	ePrint Postage - Nov	20.1160 · Postage & Freight Expense	Wastewater Utility D	77.09
Bill	01/06/2025	01/22/2025	ePrint Postage - Nov	20.1160 · Postage & Freight Expense	Sanitation Departme	77.09
Bill	01/06/2025	01/22/2025	E-Statement bills - Dec	20.1025 · Computer Services & Softwr	Gas Utility Departme	37.59
Bill	01/06/2025	01/22/2025	E-Statement bills - Dec	20.1025 · Computer Services & Softwr	Water Utility Depart	37.59
Bill	01/06/2025	01/22/2025	E-Statement bills - Dec	20.1025 · Computer Services & Softwr	Wastewater Utility D	37.59
Bill	01/06/2025	01/22/2025	E-Statement bills - Dec	20.1025 · Computer Services & Softwr	Sanitation Departme	37.59
Bill	01/06/2025	01/22/2025	ePrint Postage - Dec	20.1160 · Postage & Freight Expense	Gas Utility Departme	76.53
Bill	01/06/2025	01/22/2025	ePrint Postage - Dec	20.1160 · Postage & Freight Expense	Water Utility Depart	76.52
Bill	01/06/2025	01/22/2025	ePrint Postage - Dec	20.1160 · Postage & Freight Expense	Wastewater Utility D	76.52
Bill	01/06/2025	01/22/2025	ePrint Postage - Dec	20.1160 · Postage & Freight Expense	Sanitation Departme	76.52
<b>Total Vadim - USTI</b>						
<b>Vestis (Aramark Uniform Services)</b>						
Bill	01/08/2025	01/22/2025	laundry bag	30.1120 · Supplies	Shop Department	1.65
Bill	01/08/2025	01/22/2025	Uniforms-Russ	20.1270 · Uniform Expense	Gas Utility Departme	6.62
Bill	01/08/2025	01/22/2025	Uniforms - Kent	20.1270 · Uniform Expense	Gas Utility Departme	6.62
Bill	01/08/2025	01/22/2025	Uniforms - Travis	20.1270 · Uniform Expense	Street Department	5.88
Bill	01/08/2025	01/22/2025	Uniforms - Scott	20.1270 · Uniform Expense	Water Utility Depart	4.48
Bill	01/08/2025	01/22/2025	Uniforms - Jeff	20.1270 · Uniform Expense	Gas Utility Departme	6.62
Bill	01/08/2025	01/22/2025	Service Charge	20.1270 · Uniform Expense	General Fund	7.66
Bill	01/08/2025	01/22/2025	Mops	30.1120 · Supplies	Community Building	45.93
Bill	01/08/2025	01/22/2025	EasyCare Charge	20.1150 · Miscellaneous Other Expens	General Fund	12.36
Bill	01/15/2025	01/22/2025	laundry bag	30.1120 · Supplies	Shop Department	1.65
Bill	01/15/2025	01/22/2025	Uniforms-Russ	20.1270 · Uniform Expense	Gas Utility Departme	6.62
Bill	01/15/2025	01/22/2025	Uniforms - Kent	20.1270 · Uniform Expense	Gas Utility Departme	6.62
Bill	01/15/2025	01/22/2025	Uniforms - Travis	20.1270 · Uniform Expense	Street Department	5.88
Bill	01/15/2025	01/22/2025	Uniforms - Scott	20.1270 · Uniform Expense	Water Utility Depart	4.48
Bill	01/15/2025	01/22/2025	Uniforms - Jeff	20.1270 · Uniform Expense	Gas Utility Departme	6.62
Bill	01/15/2025	01/22/2025	Service Charge	20.1270 · Uniform Expense	General Fund	7.66
Bill	01/15/2025	01/22/2025	Mops	30.1120 · Supplies	Community Building	12.00
Bill	01/15/2025	01/22/2025	EasyCare Charge	20.1150 · Miscellaneous Other Expens	General Fund	12.36
<b>Total Vestis (Aramark Uniform Services)</b>						
						<b>161.71</b>

City of Alma

Unpaid Claims by Vendor

January 9, 2025 thru January 22, 2025

Type	Date	Due Date	Memo	Account	Class	Amount
<b>EFT'S</b>						
Eagle Distributing of Grand Island	12/16/2024	12/16/2024	Beer	30.1041 - Purchases Beer	Golf Fund	373.35
Eagle Distributing of Grand Island	01/03/2025	01/03/2025	Beer	30.1041 - Purchases Beer	Golf Fund	259.85
Johnson Brothers of Nebraska	01/14/2025	02/13/2025	Liquor	30.1045 - Purchases Liquor	Golf Fund	468.00
Nebraskaland Distributors	12/31/2024	12/31/2024	Beverages	30.1042 - Purchases Beverages	Golf Fund	98.69
Nebraskaland Distributors	12/31/2024	12/31/2024	Beverages	30.1042 - Purchases Beverages	Golf Fund	81.50
Nebraskaland Distributors	12/31/2024	12/31/2024	Beer	30.1041 - Purchases Beer	Golf Fund	97.28
Nebraskaland Distributors	12/31/2024	12/31/2024	Beer	30.1041 - Purchases Beer	Golf Fund	130.86
						<u>1,509.53</u>

**City of Alma**  
**Unpaid Claims by Vendor**  
 January 9, 2025 thru January 22, 2025

Type	Date	Due Date	Memo	Account	Class	Amount
<b>PAYROLL &amp; BENEFITS</b>						
	01/16/2025	01/16/2025	Payroll & Benefits		Gas Utility Department	9,567.55
	01/16/2025	01/16/2025	Payroll & Benefits		General Fund	5,715.33
	01/16/2025	01/16/2025	Payroll & Benefits		Golf Fund	4,793.44
	01/16/2025	01/16/2025	Payroll & Benefits		Library Department	1,256.91
	01/16/2025	01/16/2025	Payroll & Benefits		Sanitation Dept	2,110.92
	01/16/2025	01/16/2025	Payroll & Benefits		Street Department	2,901.21
	01/16/2025	01/16/2025	Payroll & Benefits		Water Utility Departr	2,453.84
						<u>28,799.20</u>

Total Expenditures

1/22/2025 92,283.82

- Mayor Hal Haeker
- Councilwoman Dyann Collins
- Councilman Tom Moulton
- Councilman Joel Wheeler
- Councilman Larry Casper

CITY OF ALMA  
Monthly Treasurer's Report  
December 31, 2024

Fund Description	(B) Checking Beginning Balance 12/1/2024	(D) Cert of Deposit Beginning Balance 12/1/2024	(E) Due From (Due To) Balance 12/1/2024	(F) Total Beginning Balance 12/1/2024	(G) Total Deposits December-24	(H) Transfers In (Transfers Out) December-24	(I) Total Disbursements December-24	(J) Total Ending Balance 12/31/2024	(K) (B+G+H-I) Checking Balance 12/31/2024	(M) Cert of Deposit Ending Balance 12/31/2024	(N) Due From (Due To) Balance 12/31/2024
General	\$ 227,851.38	\$ 509,018.11	\$ -	\$ 736,869.49	\$ 23,883.34	\$ (56,194.70)	\$ 163.22	\$ 669,185.96	\$ 153,768.07	\$ 509,018.11	\$ -
Fire Building	\$ 1,458.56	\$ -	\$ -	\$ 1,458.56	\$ -	\$ -	\$ -	\$ 1,295.34	\$ 1,295.34	\$ -	\$ -
Electrical Fund	\$ 29,450.65	\$ -	\$ -	\$ 29,450.65	\$ 11,981.14	\$ -	\$ 1,423.50	\$ 40,008.29	\$ 40,008.29	\$ -	\$ -
Police	\$ 13,872.00	\$ -	\$ -	\$ 13,872.00	\$ -	\$ -	\$ 3,468.00	\$ 10,404.00	\$ 10,404.00	\$ -	\$ -
Community Buildings	\$ 346,304.97	\$ -	\$ -	\$ 346,304.97	\$ 300.00	\$ -	\$ -	\$ 343,419.10	\$ 343,419.10	\$ -	\$ -
Community Redevelopment Adv.	\$ 8,826.07	\$ -	\$ -	\$ 8,826.07	\$ 4.86	\$ -	\$ -	\$ 8,830.93	\$ 8,830.93	\$ -	\$ -
Park	\$ 2,697.16	\$ -	\$ -	\$ 2,697.16	\$ -	\$ -	\$ -	\$ 21,963.79	\$ 21,963.79	\$ -	\$ -
Pool	\$ 94,279.08	\$ -	\$ -	\$ 94,279.08	\$ 8,201.15	\$ -	\$ 733.37	\$ 87,320.40	\$ 87,320.40	\$ -	\$ -
Recreation	\$ (11,311)	\$ -	\$ -	\$ (11,311)	\$ -	\$ 20,000.00	\$ 435.57	\$ 19,553.12	\$ 19,553.12	\$ -	\$ -
Shop	\$ 4,071.22	\$ -	\$ -	\$ 4,071.22	\$ -	\$ 20,000.00	\$ 1,261.03	\$ 2,810.19	\$ 2,810.19	\$ -	\$ -
Street	\$ 140,732.68	\$ 270,000.00	\$ 270,000.00	\$ 680,732.68	\$ 23,146.65	\$ -	\$ 23,652.31	\$ 660,227.02	\$ 140,227.02	\$ 270,000.00	\$ 270,000.00
Hospital Bond Sinking Fund	\$ 18,178.99	\$ -	\$ -	\$ 18,178.99	\$ 11,047.00	\$ -	\$ 4,844.76	\$ 24,381.23	\$ 24,381.23	\$ -	\$ -
Hospital	\$ 3,340.19	\$ 262,294.79	\$ 229,468.94	\$ 485,103.92	\$ 7.68	\$ 1,666.67	\$ -	\$ 496,778.27	\$ 5,014.54	\$ 262,294.79	\$ 229,468.94
Trail Project	\$ 4,261.88	\$ -	\$ -	\$ 4,261.88	\$ -	\$ -	\$ 219.06	\$ 4,042.82	\$ 4,042.82	\$ -	\$ -
Housing Rehab	\$ 22,987.90	\$ -	\$ -	\$ 22,987.90	\$ 470.29	\$ -	\$ -	\$ 23,458.19	\$ 23,458.19	\$ -	\$ -
Airport	\$ 43,468.93	\$ 5,000.00	\$ 5,000.00	\$ 53,468.93	\$ 2,076.68	\$ -	\$ 33,593.88	\$ 21,951.73	\$ 11,951.73	\$ 5,000.00	\$ 5,000.00
Gas	\$ 252,016.74	\$ 410,000.00	\$ -	\$ 662,016.74	\$ 662,016.74	\$ -	\$ 103,713.42	\$ 612,506.76	\$ 202,506.76	\$ 410,000.00	\$ -
Water	\$ 261,717.28	\$ 90,000.00	\$ 90,000.00	\$ 441,717.28	\$ 24,873.32	\$ -	\$ 24,386.31	\$ 442,204.29	\$ 262,204.29	\$ 90,000.00	\$ 90,000.00
Wastewater	\$ 84,062.66	\$ 7,000.00	\$ 7,000.00	\$ 98,062.66	\$ 9,348.13	\$ -	\$ 12,860.59	\$ 94,550.20	\$ 80,550.20	\$ 7,000.00	\$ 7,000.00
Sanitation	\$ 106,852.52	\$ -	\$ -	\$ 106,852.52	\$ 17,139.94	\$ -	\$ 14,572.50	\$ 109,419.96	\$ 109,419.96	\$ -	\$ -
Golf	\$ 12,431.79	\$ -	\$ -	\$ 12,431.79	\$ 11,197.57	\$ 14,828.03	\$ 19,957.42	\$ 18,199.97	\$ 18,199.97	\$ -	\$ -
RV Park	\$ 234,455.42	\$ -	\$ -	\$ 234,455.42	\$ 1,900.00	\$ -	\$ 525.14	\$ 235,830.28	\$ 235,830.28	\$ -	\$ -
Totals	\$ 1,913,306.76	\$ 1,553,312.90	\$ 601,468.94	\$ 4,068,088.60	\$ 199,781.19	\$ 0.00	\$ 299,527.95	\$ 3,968,341.84	\$ 1,807,160.22	\$ 1,553,297.44	\$ 601,468.94

General Fund & Golf Fund \$ 1,769,856.56

Bank Account Description	Bank Account Number	(1) Balance 11/30/2024	(2) Deposits	(3) Disbursements	(1+2-3) Reconciled Balance 12/31/2024
General Checking	55600410	\$ 1,873,933.37	\$ 188,524.25	\$ 16,194.70	\$ 1,764,156.55
Golf Club Bar Checking	153957	\$ 7,670.63	\$ 10,472.94	\$ 14,528.03	\$ 12,674.50
Housing Rehab Savings	58572920	\$ 22,987.90	\$ 470.29	\$ -	\$ 23,458.19
Hospital Sinking Fund Savings	37665320	\$ 3,340.19	\$ 7.68	\$ 1,666.67	\$ 5,014.54
CRA Checking	59772010	\$ 8,826.07	\$ 4.86	\$ -	\$ 8,830.93
Credit Card Account	58513010	\$ 14,771.78	\$ 14,719.99	\$ -	\$ 14,824.47
Community Bank CD 417024	417024	\$ 82,714.60	\$ -	\$ -	\$ 82,714.60
Banner Capital Bank CD 40499	40499	\$ 52,832.45	\$ -	\$ -	\$ 52,832.45
Banner Capital Bank CD 47033	47033	\$ 52,832.45	\$ -	\$ -	\$ 52,832.45
Banner Capital Bank CD 45750	45750	\$ 114,018.41	\$ -	\$ -	\$ 114,018.41
Banner Capital Bank CD 48218	48218	\$ 114,018.41	\$ -	\$ -	\$ 114,018.41
Banner Capital Bank CD 47002	47002	\$ 113,232.50	\$ -	\$ -	\$ 113,232.50
Banner Capital Bank CD 7595	7595	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00
First State Bank CD - Hospital	310412	\$ 262,279.24	\$ -	\$ -	\$ 262,279.24
First State Bank CD 410328	410328	\$ 111,454.65	\$ -	\$ -	\$ 111,454.65
First State Bank CD 410329	410329	\$ 111,454.65	\$ -	\$ -	\$ 111,454.65
First State Bank CD 410330	410330	\$ 116,435.56	\$ -	\$ -	\$ 116,435.56
First State Bank CD 410331	410331	\$ 54,470.42	\$ -	\$ -	\$ 54,470.42
First State Bank CD 410310	410310	\$ 107,575.47	\$ -	\$ -	\$ 107,575.47
First State Bank CD 40026	40026	\$ 219,978.54	\$ -	\$ -	\$ 219,978.54
Totals		\$ 3,264,848.75	\$ 214,200.01	\$ 32,389.40	\$ 3,491,660.17

CD's = \$ 1,553,297.44

City of Alma  
Year to Date Treasurer Report  
December 31, 2024

Fund Description	(B)		(D)		(E)		(F)		(G)		(H)		(I)		(J)		(K)		(M)		(N)	
	Checking Beginning Balance 10/1/2024		Cert of Deposit Beginning Balance 10/1/2024		Due From (Due To) Balance 10/1/2024	Total Beginning Balance 10/1/2024	Total Deposits YTD 12/31/2024	Transfers In YTD 12/31/2024	Transfers Out YTD 12/31/2024	Disbursements YTD 12/31/2024	Total Ending Balance 12/31/2024	Checking Ending Balance 12/31/2024	Cert of Deposit Ending Balance 12/31/2024	Due From (Due To) Balance 12/31/2024								
General	\$ 331,773.13	\$ -	\$ 494,252.41	\$ -	\$ -	\$ 825,965.54	\$ 111,721.14	\$ (123,079.32)	\$ 145,421.40	\$ 689,185.96	\$ 160,167.85	\$ 509,018.11	\$ -									
Fire Building	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,785.00	\$ -	\$ -	\$ 489.66	\$ 1,295.34	\$ 1,295.34	\$ -	\$ -									
Electrical Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,431.79	\$ -	\$ 1,423.50	\$ 40,008.29	\$ 40,008.29	\$ -	\$ -									
Police	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,808.00	\$ 10,404.00	\$ 10,404.00	\$ 10,404.00	\$ -	\$ -									
Community Buildings	\$ 349,042.67	\$ -	\$ -	\$ -	\$ 349,042.67	\$ 637.50	\$ -	\$ -	\$ 6,261.07	\$ 343,419.10	\$ 343,419.10	\$ -	\$ -									
CRA	\$ 8,816.52	\$ -	\$ -	\$ -	\$ 8,816.52	\$ 14.41	\$ -	\$ -	\$ -	\$ 8,830.93	\$ 8,830.93	\$ -	\$ -									
Park	\$ 72,412.81	\$ -	\$ -	\$ -	\$ 72,412.81	\$ -	\$ 25,000.00	\$ -	\$ 3,036.21	\$ 21,963.79	\$ 21,963.79	\$ -	\$ -									
Pool	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ 17,006.24	\$ 87,320.40	\$ 87,320.40	\$ -	\$ -									
Recreation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,446.88	\$ 19,553.12	\$ 19,553.12	\$ -	\$ -									
Shop	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,189.81	\$ 2,810.19	\$ 2,810.19	\$ -	\$ -									
Street	\$ 197,920.44	\$ 270,000.00	\$ -	\$ -	\$ 467,920.44	\$ 83,183.31	\$ -	\$ -	\$ 140,876.73	\$ 410,227.02	\$ 140,227.02	\$ 270,000.00	\$ 270,000.00									
Library	\$ 4,204.88	\$ -	\$ -	\$ -	\$ 4,204.88	\$ 11,222.00	\$ 25,000.00	\$ -	\$ 16,045.65	\$ 24,381.23	\$ 24,381.23	\$ -	\$ -									
Hospital Bond Sinking Fund	\$ 10,053.72	\$ 252,225.52	\$ -	\$ -	\$ 262,279.24	\$ 14.53	\$ 5,000.01	\$ -	\$ -	\$ 267,293.78	\$ 4,986.99	\$ 262,294.79	\$ 229,468.94									
Trail Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 957.18	\$ 4,042.82	\$ 4,042.82	\$ -	\$ -									
Housing Rehab	\$ 22,047.81	\$ -	\$ -	\$ -	\$ 22,047.81	\$ 1,410.38	\$ -	\$ -	\$ -	\$ 23,458.19	\$ 23,458.19	\$ -	\$ -									
Airport	\$ 41,748.13	\$ 5,000.00	\$ -	\$ -	\$ 46,748.13	\$ 5,894.30	\$ -	\$ -	\$ 35,690.70	\$ 16,951.73	\$ 11,951.73	\$ 5,000.00	\$ 5,000.00									
Gas	\$ 319,411.06	\$ 410,000.00	\$ -	\$ -	\$ 729,411.06	\$ 105,103.76	\$ -	\$ -	\$ 222,008.06	\$ 612,506.76	\$ 202,506.76	\$ 410,000.00	\$ -									
Water	\$ 253,820.64	\$ 90,000.00	\$ -	\$ -	\$ 343,820.64	\$ 111,622.23	\$ -	\$ -	\$ 103,238.58	\$ 352,204.29	\$ 262,204.29	\$ 90,000.00	\$ 90,000.00									
Wastewater	\$ 71,806.74	\$ 7,000.00	\$ -	\$ -	\$ 78,806.74	\$ 29,979.94	\$ -	\$ -	\$ 21,236.48	\$ 87,550.20	\$ 80,550.20	\$ 7,000.00	\$ 7,000.00									
Sanitation	\$ 145,166.50	\$ -	\$ -	\$ -	\$ 145,166.50	\$ 51,902.56	\$ -	\$ -	\$ 87,649.10	\$ 109,419.96	\$ 109,419.96	\$ -	\$ -									
Golf	\$ 33,205.86	\$ -	\$ -	\$ -	\$ 33,205.86	\$ 33,564.99	\$ 12,271.31	\$ -	\$ 60,842.19	\$ 18,199.97	\$ 18,199.97	\$ -	\$ -									
RV Park	\$ 231,057.38	\$ -	\$ -	\$ -	\$ 231,057.38	\$ 8,678.00	\$ -	\$ -	\$ 3,905.10	\$ 235,830.28	\$ 235,830.28	\$ -	\$ -									
Totals	\$ 2,092,428.29	\$ 1,528,477.93	\$ -	\$ -	\$ 3,620,906.22	\$ 630,079.67	\$ (0.00)	\$ 884,128.54	\$ 3,366,857.35	\$ 1,873,544.45	\$ 1,553,312.90	\$ 601,468.94	\$ 601,468.94									

## COMPOST SITE

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	2023-2024	2022-2023	2021-2022
Compost Key Fees	\$ 2,550	\$ 3,205	\$ 3,180
Compost Key Deposit Refunds	\$ 60	\$ 60	\$ -
Deposits on file	\$ 540		

## AGENCY AGREEMENT

### Project No. 3-31-0004-014-2025 (B03)

This is an agreement between the City of Alma, Nebraska, hereinafter referred to as the "Airport Sponsor" and the Nebraska Department of Transportation, Division of Aeronautics, hereinafter referred to as the "Division," made and entered into in accordance with, and for the purpose of, complying with the laws of the State of Nebraska.

The Airport Sponsor desires to develop the Alma Municipal Airport and to use federal airport aid funds available for that purpose. Therefore, the Airport Sponsor hereby designates the Division as its agent in accordance with §3-124 and §3-239, Neb. Rev. Stat. (Reissue 2016), and the Division hereby accepts such designation and agrees to act as the agent of the Airport Sponsor.

It is mutually understood and agreed between the parties that the Airport Sponsor has submitted to the Division its proposed project for the development of said airport, and that such project has been approved by the Division, in accordance with §3-239, Neb. Rev. Stat. (Reissue 2016).

The Airport Sponsor hereby warrants, undertakes, and agrees that if the Federal Aviation Administration makes a grant offer, and the Airport Sponsor executes a Grant Agreement, it will develop and manage said airport in the manner set forth in the Grant Agreement and abide by the conditions, rules, and regulations of the Federal Aviation Administration.

The terms and conditions of this Agency Agreement and the respective duties, undertakings, and agreements of the parties with respect to this Agency Agreement and with respect to the project of airport development, are as follows:

- A. The Division shall accept, receive, receipt for, and disburse all funds granted by the United States for airport aid in accordance with federal laws, rules, and regulations and in accordance with §3-101 to §3-154 and §3-239, Neb. Rev. Stat. (Reissue 2016), as the agent of the Airport Sponsor.
- B. Upon receipt of such federal funds, the Division shall deposit them in the State Treasury, according to law, and shall cause disbursement to be made therefrom as follows:

FIRST: If the Division advances funds to the Airport Sponsor as the equivalent of the United States' share of allowable project cost, the Division shall reimburse itself for any such advancement out of such federal funds thereafter received.

SECOND: The Division shall cause the balance of such federal funds due the Airport Sponsor to be paid promptly to the Airport Sponsor.

- C. The Division shall maintain accurate records of all the funds received and expended by it in connection with the project. These records shall be open to inspection by the Airport Sponsor, the Federal Aviation Administration, and their authorized representatives in the offices of the Division at all reasonable times.

- D. The Airport Sponsor reserves the right, power, and authority to execute the Application for Federal Assistance, the federal Grant Agreement, all construction and engineering contracts, all agreements related to the purchase of land and all amendments to these items. Aside from the matters so reserved, the Division shall, as agent for the Airport Sponsor, process, execute and submit to the Federal Aviation Administration all papers, forms and documents required by that agency for the approval, carrying out and completion of the project.
- E. The Airport Sponsor agrees to reimburse the Division for its administrative costs of furnishing all services performed by it as agent of the Airport Sponsor, including, but not limited to, the services set forth in the attached Exhibit A, "Administrative Services". Division administrative costs charged to the project are considered allowable costs for federal and state participation. These costs will be charged according to the "Schedule of Fees and Charges" shown in the attached Exhibit B, which schedule shall be subject to change upon notification in writing by the Division to the Airport Sponsor.

As used herein, the following words, terms and phrases shall have the meanings herein given:

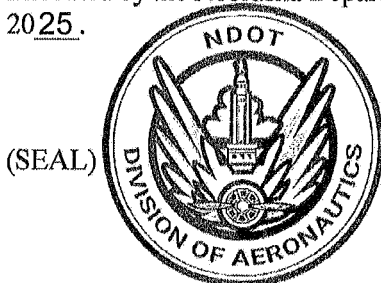
"Application for Federal Assistance" means the document prepared as the formal application submitted to the Federal Aviation Administration for a grant of federal funds.

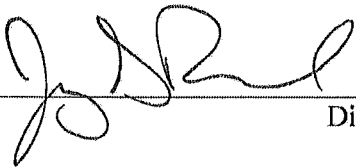
"Develop" means to plan, construct, or improve the airport as defined in the Application for Federal Assistance.

"Project" means a plan of action for the accomplishment of specific airport developments.

"Grant Agreement" means the contract between the United States of America and the Airport Sponsor in which the Federal Aviation Administration, on behalf of the United States, agrees to pay a portion of the allowable costs of the project.

Executed by the Nebraska Department of Transportation, Aeronautics Division this 8th day of January 2025.



  
 \_\_\_\_\_  
 Director

Executed by the Airport Sponsor this \_\_\_ day of \_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_  
 Clerk

\_\_\_\_\_  
 Mayor



**EXHIBIT A**  
**AGENCY AGREEMENT**  
**ADMINISTRATIVE SERVICES**

1. Conduct airport site inspections.
2. Review and secure federal approval of Airport Layout Plans (ALP).
3. Prepare and process CIP Data Sheets and related documents used to request an allocation of federal funds, if requested by the Sponsor.
4. Assist in the preparation and processing of Environmental Impact Statements and other environmental studies.
5. Review and process land acquisition documents, title opinions, sponsor certifications and audit reports.
6. Prepare an independent cost analysis of consultant costs, if requested by the Sponsor.
7. Prepare a Disadvantaged Business Enterprise (DBE) Program, if requested by the Sponsor and represent the Sponsor in the DBE Unified Certification Program.
8. Review, process, and secure federal approval of all contracts and agreements, change orders and amendments to these agreements.
9. Attend pre-design conferences and conduct design (plan-in-hand) inspections.
10. Review and process the plans, specifications, special provisions and contract documents.  
Provide U.S. Labor Department wage rate determinations.
11. Attend pre-bid and pre-construction conferences.
12. Prepare and secure execution of Applications for Federal Assistance and associated documents.  
Prepare and process program changes.
13. Process Grant Agreements and amendments.
14. Review periodic pay estimates and forward federal funds to the Airport Sponsor.
15. Prepare applications, requests, transfers or letters of credit for Grant Agreement payments.
16. Conduct or participate in periodic and final inspections.
17. Prepare and/or process other federal documents not otherwise specifically covered above.

**EXHIBIT B**  
**AGENCY AGREEMENT**  
**SCHEDULE OF FEES AND CHARGES**

- A. Salary Costs. Charges will be the monthly rate worked times an overhead/benefits factor for the following positions:

Engineer VI	Engineering Associate (all)*
Engineer V	Engineering Aide (all)*
Engineer IV	Accountant (all)
Engineer III	Accounting Clerk*
Engineer II*	Attorney (all)
Engineer I*	Drafter (all)*

“The overhead/benefits factor will be determined annually based on an audit using the methodology contained within Appendix VII to Part 200 – States and Local Government and Indian Tribe Indirect Cost Proposals (formerly found in OMB A-87)”.

\* Employees in these positions receive time and one half for time worked over 40 hours per week.

- B. Living Costs and Outside Expenses. Actual.

Charges will be actual expenses and shall include meals, lodging, telephone calls, etc. normally paid by Division.

- C. Materials, Supplies, & Rental Equipment. Actual.

Charges will be actual costs and shall be charged in accordance with invoices, billings, contracts or agreements.

- D. Transportation. Actual.

Charges will be those established by Division policy for all users for operating a state automobile or using a state aircraft.

Resolution No.#6- 2025

EXTRACT FROM THE MINUTES OF AN OFFICIAL MEETING OF THE CITY COUNCIL OF ALMA, NEBRASKA, SPONSOR OF ALMA MUNICIPAL AIRPORT, HELD ON \_\_\_\_\_, 2025.

The following resolution was introduced by \_\_\_\_\_, read in full, seconded by \_\_\_\_\_ and considered:

A RESOLUTION ADOPTING AND APPROVING THE EXECUTION OF AN AGENCY AGREEMENT WITH NEBRASKA DEPARTMENT OF TRANSPORTATION, DIVISION OF AERONAUTICS FOR PROJECT NO. 3-31-0004-014-2025 TO BE SUBMITTED BY THE DEPARTMENT TO THE FEDERAL AVIATION ADMINISTRATION TO OBTAIN FEDERAL ASSISTANCE FOR THE DEVELOPMENT OF THE AIRPORT:

Be it resolved by the Mayor and members of the City Council of Alma, Nebraska, that:

1. The City of Alma shall enter into an Agency Agreement with the Department of Transportation, Division of Aeronautics for Project No. 3-31-0004-014-2025 for the purpose of obtaining Federal assistance for the Airport and that such agreement shall be set forth hereinbelow.
2. The Mayor of Alma is hereby authorized and directed to execute said Agency Agreement on behalf of the City of Alma, and the City Clerk is hereby authorized to attest said execution.
3. The said agreement, referred to hereinabove, is inserted in full and attached herewith, and made a part hereof as Exhibit "O".

Upon calling for a vote on the resolution, \_\_\_\_ voted yea, and \_\_\_\_ voted nay, and the resolution therefore, was declared passed and approved on January 22, 2025.

ATTEST: \_\_\_\_\_

Clerk

\_\_\_\_\_

Mayor

## AGENCY AGREEMENT

### Project No. 3-31-0004-014-2025 (B03)

This is an agreement between the City of Alma, Nebraska, hereinafter referred to as the "Airport Sponsor" and the Nebraska Department of Transportation, Division of Aeronautics, hereinafter referred to as the "Division," made and entered into in accordance with, and for the purpose of, complying with the laws of the State of Nebraska.

The Airport Sponsor desires to develop the Alma Municipal Airport and to use federal airport aid funds available for that purpose. Therefore, the Airport Sponsor hereby designates the Division as its agent in accordance with §3-124 and §3-239, Neb. Rev. Stat. (Reissue 2016), and the Division hereby accepts such designation and agrees to act as the agent of the Airport Sponsor.

It is mutually understood and agreed between the parties that the Airport Sponsor has submitted to the Division its proposed project for the development of said airport, and that such project has been approved by the Division, in accordance with §3-239, Neb. Rev. Stat. (Reissue 2016).

The Airport Sponsor hereby warrants, undertakes, and agrees that if the Federal Aviation Administration makes a grant offer, and the Airport Sponsor executes a Grant Agreement, it will develop and manage said airport in the manner set forth in the Grant Agreement and abide by the conditions, rules, and regulations of the Federal Aviation Administration.

The terms and conditions of this Agency Agreement and the respective duties, undertakings, and agreements of the parties with respect to this Agency Agreement and with respect to the project of airport development, are as follows:

- A. The Division shall accept, receive, receipt for, and disburse all funds granted by the United States for airport aid in accordance with federal laws, rules, and regulations and in accordance with §3-101 to §3-154 and §3-239, Neb. Rev. Stat. (Reissue 2016), as the agent of the Airport Sponsor.
- B. Upon receipt of such federal funds, the Division shall deposit them in the State Treasury, according to law, and shall cause disbursement to be made therefrom as follows:

FIRST: If the Division advances funds to the Airport Sponsor as the equivalent of the United States' share of allowable project cost, the Division shall reimburse itself for any such advancement out of such federal funds thereafter received.

SECOND: The Division shall cause the balance of such federal funds due the Airport Sponsor to be paid promptly to the Airport Sponsor.

- C. The Division shall maintain accurate records of all the funds received and expended by it in connection with the project. These records shall be open to inspection by the Airport Sponsor, the Federal Aviation Administration, and their authorized representatives in the offices of the Division at all reasonable times.

- D. The Airport Sponsor reserves the right, power, and authority to execute the Application for Federal Assistance, the federal Grant Agreement, all construction and engineering contracts, all agreements related to the purchase of land and all amendments to these items. Aside from the matters so reserved, the Division shall, as agent for the Airport Sponsor, process, execute and submit to the Federal Aviation Administration all papers, forms and documents required by that agency for the approval, carrying out and completion of the project.
- E. The Airport Sponsor agrees to reimburse the Division for its administrative costs of furnishing all services performed by it as agent of the Airport Sponsor, including, but not limited to, the services set forth in the attached Exhibit A, "Administrative Services". Division administrative costs charged to the project are considered allowable costs for federal and state participation. These costs will be charged according to the "Schedule of Fees and Charges" shown in the attached Exhibit B, which schedule shall be subject to change upon notification in writing by the Division to the Airport Sponsor.

As used herein, the following words, terms and phrases shall have the meanings herein given:

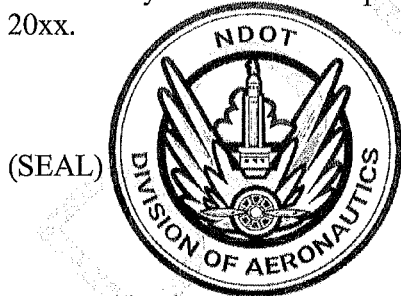
"Application for Federal Assistance" means the document prepared as the formal application submitted to the Federal Aviation Administration for a grant of federal funds.

"Develop" means to plan, construct, or improve the airport as defined in the Application for Federal Assistance.

"Project" means a plan of action for the accomplishment of specific airport developments.

"Grant Agreement" means the contract between the United States of America and the Airport Sponsor in which the Federal Aviation Administration, on behalf of the United States, agrees to pay a portion of the allowable costs of the project.

Executed by the Nebraska Department of Transportation, Aeronautics Division this xx day of xxxx 20xx.



DO NOT SIGN

\_\_\_\_\_  
Director

Executed by the Airport Sponsor this xx day of xxxxxxx, 20xx.

DO NOT SIGN

\_\_\_\_\_  
Clerk

DO NOT SIGN

\_\_\_\_\_  
Mayor

**EXHIBIT A**  
**AGENCY AGREEMENT**  
**ADMINISTRATIVE SERVICES**

1. Conduct airport site inspections.
2. Review and secure federal approval of Airport Layout Plans (ALP).
3. Prepare and process CIP Data Sheets and related documents used to request an allocation of federal funds, if requested by the Sponsor.
4. Assist in the preparation and processing of Environmental Impact Statements and other environmental studies.
5. Review and process land acquisition documents, title opinions, sponsor certifications and audit reports.
6. Prepare an independent cost analysis of consultant costs, if requested by the Sponsor.
7. Prepare a Disadvantaged Business Enterprise (DBE) Program, if requested by the Sponsor and represent the Sponsor in the DBE Unified Certification Program.
8. Review, process, and secure federal approval of all contracts and agreements, change orders and amendments to these agreements.
9. Attend pre-design conferences and conduct design (plan-in-hand) inspections.
10. Review and process the plans, specifications, special provisions and contract documents.  
Provide U.S. Labor Department wage rate determinations.
11. Attend pre-bid and pre-construction conferences.
12. Prepare and secure execution of Applications for Federal Assistance and associated documents.  
Prepare and process program changes.
13. Process Grant Agreements and amendments.
14. Review periodic pay estimates and forward federal funds to the Airport Sponsor.
15. Prepare applications, requests, transfers or letters of credit for Grant Agreement payments.
16. Conduct or participate in periodic and final inspections.
17. Prepare and/or process other federal documents not otherwise specifically covered above.

**EXHIBIT B**  
**AGENCY AGREEMENT**  
**SCHEDULE OF FEES AND CHARGES**

- A. Salary Costs. Charges will be the monthly rate worked times an overhead/benefits factor for the following positions:

Engineer VI	Engineering Associate (all)*
Engineer V	Engineering Aide (all)*
Engineer IV	Accountant (all)
Engineer III	Accounting Clerk*
Engineer II*	Attorney (all)
Engineer I*	Drafter (all)*

“The overhead/benefits factor will be determined annually based on an audit using the methodology contained within Appendix VII to Part 200 – States and Local Government and Indian Tribe Indirect Cost Proposals (formerly found in OMB A-87)”.

\* Employees in these positions receive time and one half for time worked over 40 hours per week.

- B. Living Costs and Outside Expenses. Actual.

Charges will be actual expenses and shall include meals, lodging, telephone calls, etc. normally paid by Division.

- C. Materials, Supplies, & Rental Equipment. Actual.

Charges will be actual costs and shall be charged in accordance with invoices, billings, contracts or agreements.

- D. Transportation. Actual.

Charges will be those established by Division policy for all users for operating a state automobile or using a state aircraft.

<b>Application for Federal Assistance SF-424</b>	
<b>*1. Type of Submission:</b>	
<input type="checkbox"/> Preapplication	<b>*2. Type of Application</b> * If Revision, select appropriate letter(s):
<input checked="" type="checkbox"/> Application	<input checked="" type="checkbox"/> New
<input type="checkbox"/> Changed/Corrected Application	<input type="checkbox"/> Continuation * Other (Specify)
	<input type="checkbox"/> Revision
<b>*3. Date Received:</b> 11/18/2024	<b>4. Applicant Identifier:</b> 3-31-0004
<b>5a. Federal Entity Identifier:</b> 3-31-0004-014-2025	<b>*5b. Federal Award Identifier:</b> 014-2025
<b>State Use Only:</b>	
<b>6. Date Received by State:</b>	<b>7. State Application Identifier:</b> 3-31-0004-014-2025 (B03)
<b>8. APPLICANT INFORMATION:</b>	
<b>*a. Legal Name:</b> City of Alma, Nebraska	
<b>*b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 47-6006072	<b>*c. UEI:</b> HHFAFJAXX7T2
<b>d. Address:</b>	
<b>*Street 1:</b> PO BOX 468	_____
<b>Street 2:</b>	_____
<b>*City:</b> Alma	_____
<b>County/Parish:</b>	_____
<b>*State:</b> NE	_____
<b>*Province:</b>	_____
<b>*Country:</b> USA: United States	_____
<b>*Zip / Postal Code</b> 68920-0468	_____
<b>e. Organizational Unit:</b>	
<b>Department Name:</b> City of Alma, Nebraska	<b>Division Name:</b>
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>	
<b>Prefix:</b> Mrs.	<b>*First Name:</b> Anna
<b>Middle Name:</b>	_____
<b>*Last Name:</b> Lannin	_____
<b>Suffix:</b>	_____
<b>Title:</b> Engineering Division Manager	
<b>Organizational Affiliation:</b> NDOT Division of Aeronautics	
<b>*Telephone Number:</b> (402) 471-2371	<b>Fax Number:</b>
<b>*Email:</b> ndot.aeroengineering@nebraska.gov	



**Application for Federal Assistance SF-424**

**\*9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

\*Other (Specify)

**\*10. Name of Federal Agency:**

Federal Aviation Administration

**11. Catalog of Federal Domestic Assistance Number:**

20.106

CFDA Title:

Airport Improvement Program

**\*12. Funding Opportunity Number:**

N/A

\*Title:

N/A

**13. Competition Identification Number:**

N/A

Title:

N/A

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Airside area of the Alma Municipal Airport, city of Alma, Harlan County, Nebraska.

**\*15. Descriptive Title of Applicant's Project:**

Construct Hanger (Ph 1-Engineering Services) [BIL]

**Attach supporting documents as specified in agency instructions.**

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\*a. Applicant: NE-003

\*b. Program/Project: NE-003

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\*a. Start Date: 06/01/2025

\*b. End Date: 06/01/2029

**18. Estimated Funding (\$):**

*a. Federal	\$ 326,000
*b. Applicant	\$ 17,158
*c. State	\$ 0
*d. Local	\$ 0
*e. Other	\$ 0
*f. Program Income	\$ 0
*g. TOTAL	\$ 343,158

**\*19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on \_\_\_\_\_.
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\*20. Is the Applicant Delinquent On Any Federal Debt?**

Yes  No

If "Yes", explain:

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix: Mr. \*First Name: Hal  
Middle Name: \_\_\_\_\_  
\*Last Name: Haeker  
Suffix: \_\_\_\_\_

\*Title: Mayor

\*Telephone Number: 308-928-2900

Fax Number:

\* Email: halhaeker@hhrmweb.com

\*Signature of Authorized Representative:

\*Date Signed: