

## **Library Board Minutes**

### **Special Meeting**

August 26, 2024

Hoesch Memorial Library Board of Trustees met for a special meeting on Monday August 12, 2024 at 10:00 a.m. Present were Don Jardon, Mary Jo Radil, Pam Miller, Keri Anderson Library Director, visitor Jennifer Roethke, library clerk, and Tashia Butterfield City Treasurer. Bryan Lubeck and Cathy House were absent.

Don Jardon called the meeting to order at 10:00 a.m. with attention given to the Open Meeting Act posted on the conference room wall.

#### **New Business:**

Keri introduced Tashia Butterfield, Alma City Treasurer, and we introduced ourselves to her. Tashia wanted to clarify the budget and funding for additional needs and Capital Outlay requests before the September 4 Budget Hearing. Tashia brought the budget worksheets for 2023/2024 and 2024/2025, and also the Budget vs. Actual - Library sheet for the City of Alma October 1, 2023 through August 26, 2024. Tashia noted anything spent over this year's budget will be taken from the next year's budget. And if not all of this year's budget is used, it is to be put in the Net cash balance, top line of Beginning Balance, to be used in the next year as needed, instead of creating a sinking fund.

Tashia told us the city's budget is limited by the state to a 2% increase. By April, she will start asking the different city departments their requests for funds for capital outlay. There was some discussion about improvements the library would like to see before the 50<sup>th</sup> anniversary in 2028. Tashia recommended prioritizing and finding costs.

Tashia asked if there were questions about revenue for the rest of the year. She asked about the no charge policy for library cards. We talked briefly about gifts and donations and help from the Friends of the Library.

With the upcoming hire of a new director, the question of salary and benefits to be offered was discussed. Tashia will provide us with a list of benefits. Any changes of wages, salaries, and benefits need to be looked at each summer when setting the budget for the next year.

### **Adjournment**

The next meeting will be held Monday, September 9, 2024 at 2:00 o'clock p.m. As there was no other business, Mary Jo made the motion to adjourn, second by Don. Motion carried.

Respectfully,

Pam Miller, Secretary