

NOTICE OF A REGULAR CITY COUNCIL MEETING

CITY OF ALMA, NEBRASKA

NOTICE IS HEREBY GIVEN a meeting of the City Council of the City of Alma, Nebraska, will meet at 5:30 p.m. on Wednesday, March 18, 2020 at the Office of the Alma City Clerk, which meeting will be open to the attendance of the public. An agenda for such meeting is kept continuously current and is available for public inspection at the Office of the City Clerk. All agenda items are discussion and/or action items.

AGENDA - March 18, 2020

- 1. MINUTES-** Council to approve Minutes of March 5, 2020 Regular Council Meeting
- 2. PAYMENT OF CLAIMS-** Council to approve Payment of Claims for the period of 3/6/20 through 3/18/20.
- 3. TREASURER'S REPORT –** Council to review and discuss City's finances.
- 4. ANNUAL LIBRARY REPORT FROM KERI ANDERSON.**
- 5. CONSIDER/APPROVE ORDINANCE EXTENDING CABLE FRANCHISE**
- 6. RESOLUTION 17-2020-REVIEW/APPROVE 5 YEAR EXTENSION ON FRANCHISE WITH EAGLE BROADBAND INVESTMENTS**
- 7. DISCUSS/APPROVE KATE HOPKINS TO FILL VACANCY ON THE HIKING/BIKING TRAIL COMMITTEE**
- 8. APPROVE GOLF BOARD RECOMMENDATION TO HIRE GRANT MCQUAY-SUMMER GROUNDS KEEPER AT THE GOLF COURSE**
- 9. REVIEW/APPROVE CLAIM FROM CDS INSPECTIONS & BEYOND FOR HOUSING ADMINISTRATION SERVICES IN THE AMOUNT OF \$139.42 ON HR-07**
- 10. REVIEW/APPROVE CLAIM FROM HOMEOWNER (ALMA-HR-07) FOR HOUSING REHAB MATERIALS IN THE AMOUNT OF \$1,394.25**
- 11. REVIEW/APPROVE INVOICE FROM SCEDD FOR GENERAL ADMINISTRATION SERVICES PROVIDED FROM November 1, 2019 THROUGH February 29, 2020 IN THE AMOUNT OF \$1,450.00**
- 12. APPROVAL OF CDBG FUNDS DRAWDOWN #18**
- 13. DISCUSS COVID-19 AND HOW TO PREPARE AS A CITY MUNICIPALITY**
- 14. ADMINISTRATOR'S REPORT**
- 15. ADJOURNMENT**

Mayor and City Council reserve the right to adjourn into executive session on any Agenda item pursuant Section 84-1410 of the Nebraska Revised Statutes. Individuals who have appropriate items for City Council consideration should contact the City Office for a "Request for Future Agenda Items" form. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given. This is a public meeting, open to the attendance by the public. This Agenda is kept continuously current. As of March 13, 2020, any additions or deletions to this Agenda may be obtained at the City Office (614 Main Street). – Jessica Miller, City Clerk

MINUTE RECORD FOR CITY OF ALMA
REGULAR CITY COUNCIL MEETING
March 4, 2020

A meeting of the City Council of the City of Alma, Nebraska was held at City Hall on Wednesday, the 4th of March, 2020, at 5:30 p.m.

Present were Council Members: Jon Davis, Tom Moulton, Randy Stahlecker and Mayor Hal Haeker. Administrator Doug Wilson, Treasurer Lorri Bantam, Superintendent Russ Pfeil and Clerk Jessica Miller were also in attendance. Chris Tripe arrived later in the meeting. Notification of this meeting and the agenda were given in advance by posting, a designated method for giving notice. Advance notice of the meeting and the agenda were given to the Mayor and all members of the City Council. All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

Mayor Haeker advised the public of the Open Meetings Act which is posted on the east wall of the meeting room, and then proceeded to call the regular meeting of March 4, 2020, at 5:30 p.m. and the following business was transacted:

Roll call: Jon Davis-present, Tom Moulton-present, Randy Stahlecker-present, and Mayor Haeker-present. Motion made by Stahlecker, second by Moulton to determine this meeting as previously publicized, duly convened and in open session. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Stahlecker, Moulton and Davis. Voting no: None. Motion carried.

Mayor opened the floor to approve the minutes of the February 19, 2020, regular council meeting. Motion made by Davis, second by Stahlecker to approve the February 19, 2020, regular council meeting minutes as presented. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Davis, Stahlecker, and Mayor Haeker. Moulton abstained. Voting no: None. Motion carried.

Mayor opened the floor to discuss the claims and invoices for period February 20, 2020, through March 4, 2020 for a total of \$44,353.48. Motion by Moulton, second by Stahlecker to approve the February 20, 2020, through March 4, 2020, claims for a total of \$44,353.48. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Moulton, Stahlecker and Davis. Voting no: None. Motion carried.

Chris Tripe arrived at the meeting at 5:34pm.

Mayor opened the floor to discuss the treasurer's report. Motion by Moulton, second by Tripe to accept the treasurer's report as presented. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Moulton, Tripe, Stahlecker and Davis. Voting no: None. Motion carried.

Mayor opened the floor to discuss/approve the Audit with Michael Hoback of AMGL. Mr. Hoback thoroughly went over the Financial statements in the Audit for fiscal year ending September 30, 2019. The City had numerous projects this past year that raised the expenses in certain funds. Upon conducting the audit, they found only two matters that AMGL thought we should consider. The city needed to have pledged security on CD's at one of the local banks and we need to review the current utility rates for possible increases. Treasure Bantam has already taken care of the pledged securities. The utility rates will need to be monitored closely this coming year with the possibility of raising the water and/or sewer rates. The water and sewer income have been down for the last 3 years. Mr. Hoback went over some benchmark figures and compared them to other cities our size. Most categories were met or exceeded. A copy of the full audit is available on the city website www.almacity.com under the government tab. Motion by Moulton, second by Tripe to accept the Audit for the fiscal year ending September 30, 2019. There being no discussion upon the motion made, the following voted yes: Moulton, Tripe, Stahlecker and Davis. Voting no: None. Motion carried.

Mayor opened the floor to discuss/approve Ordinance extending cable franchise for 5 years. Motion by Moulton, second by Stahlecker to table the ordinance until the March 18th meeting. Doug Walker wanted to look over the Ordinance and resolution to make sure they were accurate. There being no discussion upon the motion made, the following voted yes: Moulton, Stahlecker, Davis and Tripe. Voting no: None. Motion carried.

Mayor opened the floor to discuss/approve Resolution 17-2020 for a 5-year extension on franchise

agreement with Eagle Broadband Investments. Motion by Moulton, second by Stahlecker to table Resolution 17-2020 until the meeting on March 14, 2020. There being no discussion on the motion made, the following voted yes: Moulton, Stahlecker, Davis and Tripe. Voting no: None. Motion carried.

Mayor opened the floor to review/approve resolution 18-2020 to waive all zoning permit fees for new homes built in 2020. Motion by Stahlecker, second by Moulton to accept resolution 18-2020 to waive all zoning permit fees for new homes in 2020. There being no discussion on the motion made, the following voted yes: Stahlecker, Moulton, Tripe and Davis.

Mayor opened the floor to discuss the Mid-Winter Conference that was attended by Treasurer Bantam, Clerk Miller and Mayor Haeker. Treasurer Bantam spoke about several of the sessions that her and Clerk Miller attended. Some high lights were learning about fraud and how to watch for it. There are couple new laws that may be passed this year. One of the new laws could require treasurers to meet a required amount of continuing education hours per year. Another law would change the quorum regulations which would allow the mayor to vote on agenda items. Several great technology instruments are available to promote the city and help with permits and meetings.

Mayor opened the floor to Administrator Wilson for his administrator's report. Mr. Wilson informed the council that winter walking has finished for the year. There was a good turn out on the days where the Auditorium was open for walking. Thank you, Don Jardon! Street Superintendent Travis Dunse has heard from the company that will be doing some armor coating of the streets. They will do what was scheduled for last year and this year. Mr. Wilson is still looking into several grants to assist in the purchasing of the siren for Alma. Administrator Wilson is planning for the upcoming pool season. He is looking into items that need done and/or ordered. He is currently researching suppliers and prices.

Motion by Moulton, second by Davis, to adjourn the meeting at 6:39 p.m. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Moulton, Davis, Stahlecker and Tripe. Voting no: None. Meeting was adjourned at 6:39 p.m.

Hal Haeker, Mayor

I the undersigned Clerk hereby certify that the forgoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advanced notification of the time place and of said meeting and the subjects to be discussed at said meeting.

Jessica Miller, City Clerk

CITY OF ALMA
Monthly Treasurer's Report
February 29, 2020

	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)
Fund Description	Checking Beginning Balance 2/1/2020	Money Market Balance 2/1/2020	Cert of Deposit Beginning Balance 2/1/2020	Due From (Due To) Balance 2/1/2020	Total (B+C+D+E) Beginning Balance 2/1/2020	Total Deposits February-20	Transfers In (Transfers Out) February-20	Total Disbursements February-20	Total (F+G+H-I) Ending Balance 2/29/2020	Total (B+G+H-I) Ending Balance 2/29/2020	Total (C+G+H-I) Ending Balance 2/29/2020	Cert of Deposit Ending Balance 2/29/2020	Due From (Due To) Balance 2/29/2020
General	\$ 140,616.36	\$ -	\$ 293,419.21	\$ -	\$ 434,035.57	\$ 59,069.20	\$ (324.42)	\$ 40,853.54	\$ 451,926.81	\$ 157,075.90	\$ -	\$ 294,850.91	\$ -
Fire Building	\$ 20.55	\$ -	\$ -	\$ -	\$ 20.55	\$ -	\$ -	\$ 179.33	\$ (158.78)	\$ (158.78)	\$ -	\$ -	\$ -
Electrical Fund	\$ 55,215.23	\$ -	\$ -	\$ -	\$ 55,215.23	\$ 15,973.68	\$ -	\$ 3,515.00	\$ 67,673.91	\$ 67,673.91	\$ -	\$ -	\$ -
Police	\$ (3,468.00)	\$ -	\$ -	\$ -	\$ (3,468.00)	\$ -	\$ -	\$ 3,468.00	\$ (6,936.00)	\$ (6,936.00)	\$ -	\$ -	\$ -
Community Buildings	\$ 1,593.15	\$ -	\$ -	\$ -	\$ 1,593.15	\$ 437.50	\$ -	\$ 4,070.19	\$ (2,039.54)	\$ (2,039.54)	\$ -	\$ -	\$ -
Park	\$ 193.62	\$ -	\$ -	\$ -	\$ 193.62	\$ -	\$ -	\$ 496.84	\$ (303.22)	\$ (303.22)	\$ -	\$ -	\$ -
Pool	\$ 57,237.43	\$ -	\$ -	\$ -	\$ 57,237.43	\$ 22,355.10	\$ -	\$ 52.92	\$ 79,539.61	\$ 79,539.61	\$ -	\$ -	\$ -
Recreation	\$ 46.18	\$ -	\$ -	\$ -	\$ 46.18	\$ -	\$ -	\$ 75.49	\$ (29.31)	\$ (29.31)	\$ -	\$ -	\$ -
Shop	\$ (261.80)	\$ -	\$ -	\$ -	\$ (261.80)	\$ -	\$ -	\$ 1,721.78	\$ (1,983.58)	\$ (1,983.58)	\$ -	\$ -	\$ -
Street	\$ 376.91	\$ -	\$ 170,000.00	\$ -	\$ 170,376.91	\$ 25,771.53	\$ -	\$ 11,158.96	\$ 184,989.48	\$ 14,989.48	\$ 170,000.00	\$ -	\$ -
Library	\$ 16,768.47	\$ -	\$ -	\$ -	\$ 16,768.47	\$ 351.90	\$ -	\$ 6,943.52	\$ 10,176.85	\$ 10,176.85	\$ -	\$ -	\$ -
Hospital Bond Sinking Fund	\$ -	\$ 152,902.96	\$ -	\$ -	\$ 152,902.96	\$ 61.03	\$ (1,666.67)	\$ -	\$ 154,630.66	\$ 154,630.66	\$ -	\$ -	\$ -
Trail Project	\$ 117.76	\$ -	\$ -	\$ -	\$ 117.76	\$ -	\$ -	\$ 5,720.56	\$ (5,602.80)	\$ (5,602.80)	\$ -	\$ -	\$ -
Housing Rehab	\$ 828.55	\$ -	\$ -	\$ -	\$ 828.55	\$ 245.17	\$ -	\$ -	\$ 1,073.72	\$ 1,073.72	\$ -	\$ -	\$ -
Airport	\$ 75,560.30	\$ -	\$ 5,000.00	\$ -	\$ 80,560.30	\$ 5,017.90	\$ -	\$ 3,214.21	\$ 82,363.99	\$ 77,363.99	\$ 5,000.00	\$ -	\$ -
Gas	\$ 313,698.70	\$ -	\$ 260,000.00	\$ -	\$ 573,698.70	\$ 91,386.11	\$ -	\$ 36,797.10	\$ 628,287.71	\$ 368,287.71	\$ 260,000.00	\$ -	\$ -
Water	\$ 161,624.36	\$ -	\$ 40,000.00	\$ -	\$ 201,624.36	\$ 15,859.31	\$ -	\$ 44,740.19	\$ 172,743.48	\$ 132,743.48	\$ 40,000.00	\$ -	\$ -
Wastewater	\$ 58,332.44	\$ -	\$ 7,000.00	\$ -	\$ 65,332.44	\$ 7,705.82	\$ -	\$ 2,527.06	\$ 70,511.20	\$ 63,511.20	\$ 7,000.00	\$ -	\$ -
Sanitation	\$ 88,353.74	\$ -	\$ -	\$ -	\$ 88,353.74	\$ 14,922.42	\$ -	\$ 9,032.91	\$ 94,243.25	\$ 94,243.25	\$ -	\$ -	\$ -
Golf	\$ 19,787.10	\$ -	\$ -	\$ -	\$ 19,787.10	\$ 16,191.69	\$ (1,342.25)	\$ 15,203.56	\$ 19,432.98	\$ 19,432.98	\$ -	\$ -	\$ -
RV Park	\$ 77,149.31	\$ -	\$ -	\$ -	\$ 77,149.31	\$ 1,730.00	\$ -	\$ 432.50	\$ 78,446.81	\$ 78,446.81	\$ -	\$ -	\$ -
Totals	\$ 1,063,790.36	\$ 152,902.96	\$ 775,419.21	\$ -	\$ 1,992,112.53	\$ 277,078.36	\$ -	\$ 190,203.66	\$ 2,078,987.23	\$ 1,147,505.66	\$ 154,630.66	\$ 776,850.91	\$ -

General Fund & Golf Fund \$ 1,146,590.72

Bank Account Description	Bank Account Number	(1) Balance 1/31/2020	(2) Deposits	(3) Disbursements	(1+2-3) Reconciled Balance 2/29/2020
General Checking	55600410	\$ 1,024,835.70	\$ 266,064.98	\$ (1,666.67)	\$ 1,110,206.81
Golf Club Bar	153957	\$ 9,415.53	\$ 16,495.59	\$ -	\$ 8,795.53
Housing Rehab Mny Mkt	58572920	\$ 828.55	\$ 245.17	\$ -	\$ 1,073.72
Hospital Sinking Fund Mny Mkt	57665320	\$ 152,902.96	\$ 61.03	\$ (1,666.67)	\$ 154,630.66
Credit Card Account	58513010	\$ 10,943.12	\$ 10,789.96	\$ -	\$ 11,061.25
CD - Community Bank	16475	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00
CD - Banner Capital Bank	7464	\$ 101,188.17	\$ -	\$ -	\$ 101,188.17
CD - Banner Capital Bank	7512	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
CD - Banner Capital Bank	7513	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
CD - Banner Capital Bank	7595	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00
CD - Banner Capital Bank	8686	\$ 100,710.79	\$ 715.85	\$ -	\$ 101,426.64
CD - Banner Capital Bank	8687	\$ 100,710.79	\$ 715.85	\$ -	\$ 101,426.64
CD - First State Bank	125	\$ 102,809.46	\$ -	\$ -	\$ 102,809.46
CD - First State Bank	49146	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
CD - First State Bank	49565	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
Totals		\$ 1,974,345.07	\$ 295,088.43	\$ -	\$ 2,062,618.88

City of Alma
Year to Date Treasurer Report
February 29, 2020

	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)
	Checking	Money	Cert of Deposit	Due From	Total	Total	Transfers In	Total	Total	Checking	Money Market	Cert of Deposit	Due From
	Beginning	Market	Beginning	(Due To)	Beginning	Deposits	Transfers (Out)	Disbursements	Ending	Ending	Ending	Ending	(Due To)
Fund	Balance	Balance	Balance	Balance	Balance	YTD	YTD	YTD	Balance	Balance	Balance	Balance	Balance
Description	10/1/2019	10/1/2019	10/1/2019	10/1/2019	10/1/2019	2/29/2020	2/29/2020	2/29/2020	2/29/2020	2/29/2020	2/29/2020	2/29/2020	2/29/2020
General	\$ 106,259.92		\$ 289,414.60	\$ -	\$ 395,674.52	\$ 208,633.40	\$ 16,501.01	\$ 167,334.37	\$ 453,474.56	\$ 158,623.65		\$ 294,850.91	\$ -
Fire Building	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,158.78	\$ (158.78)	\$ (158.78)		\$ -	\$ -
Electrical Fund	\$ 100,885.10		\$ -	\$ -	\$ 100,885.10	\$ 75,846.81	\$ (100,000.00)	\$ 9,058.00	\$ 67,673.91	\$ 67,673.91		\$ -	\$ -
Police	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 10,404.00	\$ 17,340.00	\$ (6,936.00)	\$ (6,936.00)		\$ -	\$ -
Community Buildings	\$ -		\$ -	\$ -	\$ -	\$ 1,830.00	\$ 11,000.00	\$ 14,869.54	\$ (2,039.54)	\$ (2,039.54)		\$ -	\$ -
Park	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 7,000.00	\$ 7,303.22	\$ (303.22)	\$ (303.22)		\$ -	\$ -
Pool	\$ -		\$ -	\$ -	\$ -	\$ 1,590,844.06	\$ -	\$ 1,511,304.45	\$ 79,539.61	\$ 79,539.61		\$ -	\$ -
Recreation	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,029.31	\$ (29.31)	\$ (29.31)		\$ -	\$ -
Shop	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 4,983.58	\$ (1,983.58)	\$ (1,983.58)		\$ -	\$ -
Street	\$ -		\$ 170,000.00	\$ -	\$ 170,000.00	\$ 117,946.59	\$ -	\$ 102,957.11	\$ 184,989.48	\$ 14,989.48		\$ 170,000.00	\$ -
Library	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,326.50	\$ -	\$ 36,149.65	\$ 10,176.85	\$ 10,176.85		\$ -	\$ -
Hospital Bond Sinking Fund	\$ -	\$ 145,984.07	\$ -	\$ -	\$ 145,984.07	\$ 313.24	\$ 8,333.35	\$ -	\$ 154,630.66	\$ 154,630.66		\$ -	\$ -
Trail Project	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 6,602.80	\$ (5,602.80)	\$ (5,602.80)		\$ -	\$ -
Housing Rehab	\$ 2,177.99		\$ -	\$ -	\$ 2,177.99	\$ 1,275.63	\$ -	\$ 619.00	\$ 1,073.57	\$ 1,073.57		\$ -	\$ -
Airport	\$ 85,973.92		\$ 5,000.00	\$ -	\$ 90,973.92	\$ 10,842.30	\$ -	\$ 19,452.23	\$ 82,363.99	\$ 77,363.99		\$ 5,000.00	\$ -
Gas	\$ 273,828.40		\$ 260,000.00	\$ -	\$ 533,828.40	\$ 288,941.30	\$ -	\$ 194,481.99	\$ 628,287.71	\$ 368,287.71		\$ 260,000.00	\$ -
Water	\$ 184,372.56		\$ 40,000.00	\$ -	\$ 224,372.56	\$ 99,066.32	\$ -	\$ 150,695.40	\$ 172,743.48	\$ 132,743.48		\$ 40,000.00	\$ -
Wastewater	\$ 46,484.98		\$ 7,000.00	\$ -	\$ 53,484.98	\$ 38,502.05	\$ -	\$ 21,475.83	\$ 70,511.20	\$ 63,511.20		\$ 7,000.00	\$ -
Sanitation	\$ 70,345.42		\$ -	\$ -	\$ 70,345.42	\$ 73,402.67	\$ -	\$ 49,504.84	\$ 94,243.25	\$ 94,243.25		\$ -	\$ -
Golf	\$ 18,810.82		\$ -	\$ -	\$ 18,810.82	\$ 73,238.12	\$ 9,761.64	\$ 82,377.60	\$ 19,432.98	\$ 19,432.98		\$ -	\$ -
RV Park	\$ 73,755.45		\$ -	\$ -	\$ 73,755.45	\$ 12,596.00	\$ -	\$ 7,904.64	\$ 78,446.81	\$ 78,446.81		\$ -	\$ -
Totals	\$ 961,133.66	\$ 145,984.07	\$ 771,414.60	\$ -	\$ 1,878,532.33	\$ 2,609,604.99	\$ 0.00	\$ 2,407,602.34	\$ 2,080,534.98	\$ 1,149,053.41	\$ 154,630.66	\$ 776,850.91	\$ -

Ordinance Extending Cable Franchise

Whereas, Eagle Broadband Investments, LLC ("Grantee"), as assignee of Eagle Communication, owns and operates a cable television system ("System") in the City of Alma, Nebraska (the "City"), pursuant the terms and conditions of that certain Ordinance No. 2015-6 (the "Franchise") granted by the City of Alma ("Grantor") on December 17, 2014; and

Whereas, the initial term of the Franchise expired on December 17, 2019; and

Whereas, Grantee has continued, and desires to continue, to operate the System and provide communications services to the City and its residents pursuant to a five (5) year extension of the Franchise, commencing December 17, 2019 and terminating December 17, 2024.

NOW, THEREFORE, BE IT ORDAINED:

1. Grantor hereby grants Grantee a five (5) year extension of the Franchise, commencing December 17, 2019 and terminating December 17, 2024.
2. This Ordinance shall take effect in accordance with applicable law.

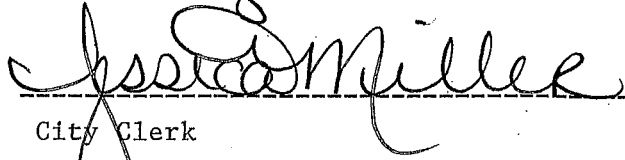
ADOPTED AND APPROVED THIS _____ DAY OF March 2020.

CITY OF ALMA

By: _____

Name: Hal Hacker

Title: mayor



City Clerk

RESOLUTION NO. 17-2020

WHEREAS; Eagle Broadband Investments, LLC (“Grantee”), as assignee of Eagle Communications, owns and operates a cable television system (“System”) in the City of Alma, Nebraska (the “City”), pursuant the terms and conditions of that certain Ordinance No. 2015-6 (the “Franchise”) granted by the City of Alma (“Grantor”) on December 17, 2014; and

WHEREAS; the initial term of the Franchise expired on December 17, 2019; and

WHEREAS; Grantee has continued, and desires to continue, to operate the System and provide communications services to the City and its residents pursuant to a five (5) year extension of the Franchise, commencing December 17, 2019 and terminating December 17, 2024.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ALMA, NEBRASKA AS FOLLOWS:

1. Grantor hereby grants Grantee a five (5) year extension of the Franchise, commencing December 17, 2019 and terminating December 17, 2024, pursuant to the same terms and conditions as set forth in Ordinance 2015-6.
2. The Mayor of the City of Alma is hereby authorized to sign all documents that are necessary to continue the City’s Broadband Communications agreement with Eagle Communications.

PASSED AND APPROVED this ____ day of March, 2020.

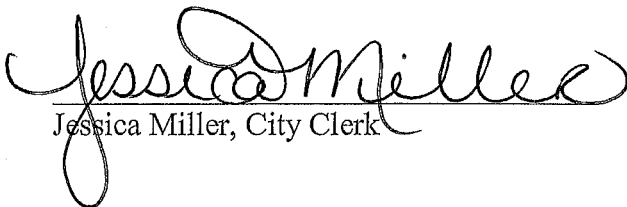
CITY OF ALMA, NEBRASKA

By: _____

Hal Haeker, Mayor

(Seal)

ATTEST:


Jessica Miller, City Clerk



CDBG AGENDA ITEMS
City of Alma
March 18, 2020
CDBG #17-HO-34079
Owner Occupied Rehab Grant

Regulations require CDBG grant-related payments to be listed on the City Council agenda and formally approved.

Agenda Item #___: Review/Approve Claim from CDS Inspections & Beyond for housing administration services

- CDS Inspections & Beyond Invoice #Alma-Admin-17 for \$139.42. Invoice reflects work on applications #HR-07.

Agenda Item #___: Review/Approve Claim from homeowner (Alma-HR-07) for housing rehab materials

- Claim reflects work on project #HR-07 in the amount of \$1,394.25.

The City has program income on hand in the amount of \$1,253.72. This amount is required to be applied to claims before a draw request is made. The remaining balance is not sufficient to make a draw request. Future program income payments will be applied to the balance.



E-mail: info@cdsne.com

TOTAL \$139.42

Leop Alexander

Claim Approval Form
City of Alma Housing Rehab Program
Owner-Occupied Housing Rehabilitation Program
Date: March 18, 2020

RA/2

(Initials) Randy Alexander, Housing Rehabilitation Specialist
 (Verification all work has been done, inspected and approved)

Comments:

Homeowner(s): ALMA-HR-07

The contractors who provided labor and / or materials are listed below. The last two columns reflect the amount due and to whom check(s) is to be made payable.

Contractor / Supplier	Amount Due Payees Contractor / Homeowner(s)	Amount Due Payee Homeowner(s) Only
Menards		\$1,273.49
Amazon		\$64.98
Prairie Hill Landfill		\$19.55
Pro Building Supply		\$36.23
Sub-Totals	\$0.00	\$1,394.25
Grand Total	\$1,394.25	

Total Amount Approved for Homeowner(s)		Balance Remaining After These Payments
Alma Housing Program Funds	\$25,000.00	\$6,099.50

Vote to approve work and payment by City of Alma:

Yeas _____ Nays _____

Board Final Approval: _____

Signature

Date:

City of Alma 2017 OOR Program
Housing Rehabilitation Project - Applicant Information
CDS Inspections & Beyond
Report for March 18, 2020

Female Head of Household	Ethnicity	Elderly	Disabilities	Income % of LMI	Applicant Number	Program Level	Property Points	Income/Grant Impact Points	Total Points	Amount Recommended	Total Approved	Amount Spent-to-Date	Remaining Balance	Approved Date	Other Funds	Source
No	Caucasian	No	No	33.07%	ALMA-HR-01	B	78	85	163	Dropped Out	0.00	0.00	0.00	8/6/2018	Dropped Out	
Yes	Caucasian	No	No	76.04%	ALMA-HR-02	A	45	55	100	\$25,000	24,999.00	24,999.00	0.00	8/6/2018		
No	Caucasian	Yes	Yes	51.68%	ALMA-HR-03	A	91	70	161	Dropped Out	0.00	0.00	0.00	8/6/2018		
No	Caucasian	No	No	74.20%	ALMA-HR-04	A	68	50	118	\$22,000	22,000.00	18,640.51	3,359.49	8/6/2018		
Yes	Caucasian	No	No	48.89%	ALMA-HR-05	B	NA	NA	0	Dropped Out	0.00	0.00	0.00	Dropped Out		
Yes	Caucasian	No	No	29.75%	ALMA-HR-06	C	89	90	179	\$ 25,000.00	25,000.00	6,591.00	18,409.00	8/20/2018		
No	Caucasian	No	No	55.16%	ALMA-HR-07	A	50	76	126	\$ 25,000.00	25,000.00	18,900.50	6,099.50	11/7/2018		
Yes	Caucasian	Yes	No	57.66%	ALMA-HR-09	A	58	65	123	\$ 20,254.16	20,254.16	20,254.16	0.00	11/7/2018		
No	Caucasian	Yes	Yes	57.77%	ALMA-HR-10	B	86	90	176	Infeasible	0.00	0.00	0.00	Denied		
Yes	Caucasian	No	No	56.29%	ALMA-HR-11	A	71	65	136	\$ 25,000.00	25,000.00	0.00	25,000.00	12/4/2019		
					Subtotal					\$142,254.16	142,253.16	89,385.17	\$52,867.99		\$0.00	

Housing Rehab Award Amount	\$200,000.00
Balance Available	\$57,745.84

*Program Level Description
Level A: 100% Loan at 2% Interest over 20 years
Level B: 100% Loan at 0% Interest over 20 years
Level C: 100% 5-Year Forgivable Loan at 0% Interest



CDBG AGENDA ITEMS
City of Alma
March 18, 2020
CDBG #17-HO-34079
Owner Occupied Rehab Grant

Regulations require CDBG grant-related payments to be listed on the City Council agenda and formally approved.

Agenda Item #___: Review/Approve Invoice from SCEDD for general administration services provided to date on the Alma OOR grant project

- SCEDD Invoice #1034 for \$1,450.00 for work completed to date on OOR project. Time period covers November 1, 2019 – February 29, 2020.

Agenda Item #___: Approval of Request for CDBG Funds Drawdown #18

The draw request reflects the invoice from SCEDD. No program income (on hand funds from previous grant) is being applied to this draw request.

- The City of Alma is the CDBG recipient. Approval of this draw is authorization to request grant funds from the Nebraska Department of Economic Development (NEDED).
- This drawdown will pay the invoice for general administrative services as submitted and noted above.
- Upon submission and approval of this draw by NEDED, CDBG funds are electronically deposited into the City's bank account. Once deposited, these funds must be immediately disbursed. Regulations require the funds to be disbursed from the bank account (clear the account) within five days of the deposit from the State of Nebraska. (The five-day rule is only if the City does not elect to pay first and be reimbursed by the CDBG funds for disbursements approved/made prior to receipt of funds.)

South Central Economic Development District, Inc.

POB 79; 401 East Ave (2nd Floor)
Holdrege, NE 68949

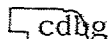
Invoice

Date	Invoice #
3/13/2020	1034

Bill To
City of Alma POB 468 Alma, NE 68920-0468

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	CDBG Grant Administration for the City of Alma 17-HQ-34079 Administrative Work Completed 11/1/2019 to 2/29/2020 - Coordination of project administrative activities with CDS inspections - Preparation of draw requests - Project Status Report Completion	1,450.00	1,450.00
		Total	\$1,450.00



REQUEST FOR CDBG FUNDS /
Activity 0181 General Administration Only
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT
See Reverse Side for Instructions / Revised January 2017

<input type="checkbox"/> Draw # _____	CDBG REQUEST form ACTY 0181	DED Date Stamp
<input type="checkbox"/> Final Draw DED USE ONLY		
DED Reviewed By _____	Date _____	

Name of Local Government Grantee City of Alma			Mailing Address PO Box 468		City Alma	State NE	ZIP 68920
CDBG Grant Number 17-HO-34079	Federal Identification Number 47-6006072	DUNS Number 078012358	SAM Expiration Date 8/19/20	Number sequence order includes Both general admin 0181 requests And project activity requests	18	DED Program Representative Laura Hart	

Part I – STATUS OF FUNDS ACTIVITY 0181 GENERAL ADMINISTRATION

1. Grant Funds Received to Date for activity 0181 general administration	\$11,892.50	IMPORTANT Complete Part II for approved activity 0181 general administration only.	PART III GRANTEE General Administration Award CDBG activity 0181 Amount Awarded \$ <u>20,000.00</u> 90% General Admin Award max total draw prior to closeout <u>\$ 18,000.00</u>
2. Add: Program Income Received to Date	not applicable		
3. Subtotal	not applicable		
4. Less: Federal Administration Funds Disbursed To Date (Must Agree To Total Of Part II, Line 3) activity 0181	\$11,892.50		
5. Total: Federal Administration Funds On Hand (Must Agree To Part II, Line 6) activity 0181			

Part II – CASH REQUIREMENTS ACTIVITY 0181 GENERAL ADMINISTRATION

Activity Code 0181 GENERAL ADMINISTRATION ONLY	project activities not applicable Copies of professional services contracts for the project must be included on the first (1 st) Request for Funds and after contract execution of <u>ALL</u> other Professional contracts.	0181 General Administration
1. Total Cash Administration Requirements To Date		\$13,342.50
2. Less: Local Funds Applied (Includes RLF)		\$0.00
3. Less: Federal Funds Disbursed Total Must Agree To Part I, Line 4		\$11,892.50
4. Total Current Cash Requirements		\$ 1,450.00
5. Less: Unpaid Previous Request for activity 0181 general administration		
6. Less: Federal Funds On Hand for activity 0181 general administration (Must Agree To Part I, Line 5)		
7. Net Amount of Federal Funds Requested \$500 MINIMUM GENERAL ADMINISTRATION ACTIVITY 0181 REQUEST, UNLESS IT IS THE FINAL DRAW		\$ 1,450.00

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). I also certify that the amount of the request for federal funds is not in excess of current needs.

Signature of Authorized Official (Mayor/Board Chairman)	Typed Name of Authorized Official Hal Haeker, Mayor		Date
Signature of Authorized Official (Clerk/Treasurer)	Typed Name of Authorized Official Jessica Miller, City Clerk		Date
Person Preparing Request for CDBG Funds Form Name: Lori Ferguson	Organization: SCEDD, Inc.	Telephone Number: 308.455.4770	Email: lorif@scedd.us
DEPARTMENT OF ECONOMIC DEVELOPMENT USE	AMOUNT APPROVED: \$ _____	TITLE _____	INITIALS: _____ DATE: _____

INCOMPLETE OR INCORRECT FORMS WILL NOT BE PROCESSED

Effective January 5, 2017

RequestforCDBGFunds_Admin

City Clerk

From: City Administrator
Sent: Friday, March 13, 2020 9:32 AM
To: Hal Haeker (HalHaeker@hhrmweb.com); City Clerk; City Treasurer
Subject: FW: COVID-19

Here is an example of what another City will be doing.

Doug Wilson
City Administrator
Alma, NE
308-928-2242

From: ncma2@googlegroups.com <ncma2@googlegroups.com> **On Behalf Of** Perry Mader
Sent: Friday, March 13, 2020 9:23 AM
To: ncma2@googlegroups.com
Subject: RE: COVID-19

We are considering shutting down our public library first, especially if the local schools close. The next step would be to close all City offices, but office staff can still come to work with limited contact. All departments can still work as well, but with limited to no contact with the public. If any staff shows signs of illness, we will send them home. We are in constant contact with the schools, other communities, hospitals, emergency management, etc. to help us make our decisions. The situation is fluid and fast moving, so adopting a written policy at this time seems pointless, so we are going try to appropriately match our response with the situation. Hope this helps. Good luck to all and stay safe and healthy!

From: ncma2@googlegroups.com <ncma2@googlegroups.com> **On Behalf Of** Edward Dunn
Sent: Friday, March 13, 2020 8:09 AM
To: NCMA <ncma2@googlegroups.com>
Subject: COVID-19

Are any of you considering adopting a new policy for the COVID-19 outbreak? Or maybe you already have a contagious disease policy that you would be willing to share, i don't want to recreate the wheel.

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You received this message because you are subscribed to the Google Groups "NCMA" group.

To unsubscribe from this group and stop receiving emails from it, send an email to

ncma2+unsubscribe@googlegroups.com.

To view this discussion on the web visit <https://groups.google.com/d/msgid/ncma2/ff4abb1f-2501-4ddb-98ab-dc8b43f2a616%40googlegroups.com>.

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You received this message because you are subscribed to the Google Groups "NCMA" group.

To unsubscribe from this group and stop receiving emails from it, send an email to

ncma2+unsubscribe@googlegroups.com.

**CITY HALL**

400 Ella Street | Beatrice, NE 68310
Phone: 402.228.5200 Fax: 402.228.2312

BEATRICE FIRE & RESCUE

310 Ella Street | Beatrice, NE 68310
Phone: 402.228.5246 Fax: 402.228.8873

March 13, 2020

With confirmed coronavirus disease 2019 (COVID-19) cases now identified in the State of Nebraska, Beatrice city leaders have activated the local Unified (Incident) Command Center to monitor and prepare for the potential spread of the virus in the community.

“Preparation is key,” Mayor Stan Wirth said. “We don’t want to overreact, but we do want to be prepared.”

At the time of this announcement, there were no confirmed cases of COVID-19 in Gage County.

“Being prepared means we want to be sure our residents are educated with factual information on how to protect themselves and limit their exposure to the virus,” the Mayor said. “It is also important we have a unified plan in place for the community if and when COVID-19 reaches us. And, we want to identify and have those additional resources available if the situation worsens.”

Unified Command is a team of city leaders, led by Fire and Rescue Chief Brian Daake. When activated the team meets regularly to share information and to prepare and implement measures to assist and protect the community’s residents in an organized and comprehensive way. Team members include representatives from emergency management, Public Health Solutions, Beatrice Community Hospital, Beatrice Public Schools, Southeast Community College, city and county law enforcement agencies, and city and county governmental agencies.

“We met Thursday morning and we will continue to meet for as long as the Unified Command team believes the coronavirus remains a threat to the community,” Daake said.

At this time no community-wide measures are being taken by the City, according to Mayor Wirth, and community residents are urged to use best practices recommended by the Centers for Disease Control and Prevention (CDC) to limit their risk of exposure to the virus:

- Stay home if you are sick.
- Avoid close contact with those who are sick.
- Wash hands often with soap and water for at least 20 seconds. If soap and water aren't available, use an alcohol-based sanitizer.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Cover your nose and mouth with a tissue when you cough or sneeze, and then throw the tissue in the trash, and wash your hands.
- Clean and disinfect frequently touched objects and surfaces.

Residents are encouraged to monitor local media for community news and updates on this rapidly-evolving situation.

Airport: Started first phase of activity at the airport this year. City had budgeted to replace the self-service fuel card machine and it was installed Wednesday the 11th. We move on the Airport Taxiway bid opening tomorrow (Thursday the 19th) at 1:30 PM. May find out then when construction will start.

City Wide Clean Up: Touched base with Woodward's concerning the roll offs and Woodward's Great White Shredding concerning the shredding for City Wide Clean Up. Looks like we are good to go on our end. Clean Up is scheduled for April 18th.

Coronavirus: We continue to monitor coronavirus reports in the State and have put pertinent information on the website.

Trash Truck: As you are aware the trash truck had issues last week. Would like to thank Huntly Garage for their quick response and efforts to get the truck repaired quickly and back on the streets.