

MINUTE RECORD FOR CITY OF ALMA
REGULAR CITY COUNCIL MEETING
November 7, 2018

A meeting of the City Council of the City of Alma, Nebraska was held at City Hall on Wednesday, the 7th of November, 2018, at 5:30 p.m.

Present were Council Members: Randy Stahlecker, Jon Davis, Mike Clements, Tom Moulton, and Mayor Hal Haeker. Also present were: Administrator Doug Wilson, Utility Superintendent Russ Pfeil, Treasurer Lorri Bantam, Attorney Doug Walker, and Clerk Lori Tripe. Notice of Public Hearing was published on October 25, 2018. Notification of this meeting and the agenda were given in advance by posting, a designated method for giving notice. Advance notice of the meeting and the agenda were given to the Mayor and all members of the City Council. All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

Mayor Haeker advised the public of the Open Meetings Act which is posted on the east wall of the meeting room, and then proceeded to call the regular meeting of November 7, 2018, at 5:30 p.m. and the following business was transacted:

Roll call: Randy Stahlecker-present, Jon Davis-present, Mike Clements-present, Tom Moulton-present, and Mayor Haeker-present. Motion made by Clements second by Moulton to determine this meeting as previously publicized, duly convened and in open session. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Clements, Moulton, Stahlecker, and Davis. Voting No: None. Motion carried.

Mayor Haeker opened the floor to approve the minutes of the October 17, 2018, regular council meeting. Motion made by Davis second by Clements to approve the October 17, 2018, regular council minutes as presented. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Davis, Clements, Moulton and Stahlecker. Voting No: None. Motion carried.

Mayor Haeker opened the floor to discuss the claims and invoices for period October 18, 2018, through November 7, 2018 for a total of \$132,599.99. Motion by Moulton, second by Stahlecker to approve the October 18, 2018, through November 7, 2018 claims as presented for a total of \$132,599.99. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Moulton, Stahlecker, Clements and Davis. Voting No: None. Motion carried.

Mayor Haeker opened the floor to discuss the treasurer's report. Treasurer Bantam noted a certificate of deposit renewed at 1.74%. Motion by Stahlecker, second by Clements, to accept the treasurer's report as presented. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Stahlecker, Clements, Moulton, and Davis. Voting no: None. Motion carried.

Mayor opened the Public Hearing at 5:34 PM. The purpose of the public hearing was to hear public comment on the One and Six Year Street Improvement Program for the City of Alma, in strict accordance with Nebraska Law.

Gary Steel with Miller & Associates was present. He passed out maps of the One & Six Year Street Improvement Plan from last year and said he had spoken with Travis Dunse, street superintendent for the City and there were no changes or improvements from the prior year. It was discussed that the north end of Lincoln Street had been armor coated this year. The Council would like to see Doug Macke Drive added to the One & Six Year Street Improvement Program. Motion by Moulton, second by Stahlecker to close the public hearing at 5:42 pm. There being no further discussion upon the motion made, the following voted yes: Moulton, Stahlecker, Clements and Davis. Voting no: None. Public hearing was closed at 5:42 pm. Motion by Moulton, second by Davis to approve Resolution 14-2019 – to approve the One & Six Year Street Improvement Program with the addition of Doug Macke Drive to be armor coated. There being no further discussion upon the motion made, the following voted yes: Moulton, Davis, Clements and Stahlecker. Voting no: None. Resolution 14-2019 was approved.

Mayor Haeker opened the floor to discuss and possibly approve an insurance carrier for vision and dental for city employees and to change benefits. Angie Envick with Principal Insurance was present. Principal (the city's life insurance and AD&D insurance carrier) offers the same coverage as the city's current vision and dental insurance carriers. If the City would switch to having all 3 with Principal, the city is offered a multi-policy discount and would save approximately \$750 a year. The other insurance carriers in town were asked to submit bids as well and no others were received. She could also offer voluntary life insurance to the employees at the employee's expense. Motion by Stahlecker, second by Clements to approve Principal as the city's vision and dental insurance carrier. There being no discussion upon the motion made, the following voted yes: Stahlecker, Clements, Davis and Moulton. Voting no: None. Motion carried.

Mayor opened the floor to consider and possibly approve a wage rate for Annette Glines to clean the airport terminal building once a month. The terminal building needs cleaning on a regular basis. Annie has the current cleaning contract for the city's office and rental facilities. She is also a part-time employee for the city's street department. Employee taxes will be paid on the additional amount and will be paid out of the airport fund. Motion by Stahlecker, second by Davis to approve a \$25 per month cleaning rate for the airport terminal building. There being no discussion upon the motion made, the following voted yes: Stahlecker, Davis, Clements and Moulton. Voting no: None. Motion carried.

Mayor opened the floor to review/approve claim from SCEDD for general administration services provided to date on the CDBG project - #794 for \$6090 (Nov 2017 thru Sep 30, 2018). Motion by Clements, second by Stahlecker to approve claim #794 submitted by SCEDD for general administration services for the City's CDBG program. There being no discussion upon the motion made, the following voted yes: Clements, Stahlecker, Moulton and Davis. Voting no: None. Motion carried.

Mayor opened the floor to approve a request for CDBG Funds Drawdown #3 in the amount of \$6090 for general administration services. Motion by Moulton, second by Stahlecker to approve Funds Drawdown #3 for the CDBG program for general administration services. There being no discussion upon the motion, the following voted yes: Moulton, Stahlecker, Clements and Davis. Voting no: None. Motion was approved.

Mayor opened the floor to review/approve recommendations of the Housing Rehab Committee – the committee reviewed application Alma HR-07 and Alma HR-09. On Monday, November 5th, the Housing Rehab Board recommended unanimously that both applications be approved by the City Council. Motion by Clements, second by Moulton to approved applications Alma HR-07 and Alma HR-09 based on the Housing Rehab's recommendations. There being no discussion upon the motion made, the following voted yes: Clements, Moulton, Davis and Stahlecker. Voting no: None. Motion carried.

Mayor opened the floor to review/approve a claim from CDS Inspections for housing administration services - invoice #4 in the amount of \$1,829.29 – regarding applications #ALMA-HR-02, #ALMA-HR-07 and #ALMA-09. Motion by Davis, second by Moulton, to approve #4 invoice in the amount of \$1,829.29 from CDS Inspections & Beyond LLC for housing administration services performed for applications #ALMA-HR-02, #ALMA-HR-07 and #ALMA-09. There being no discussion upon the motion made, the following voted yes: Davis, Moulton, Clements, and Stahlecker. Voting no: None. Motion carried.

Mayor opened the floor to review/approve a claim from CDS Inspections for lead based paint-invoice #3 for \$1400 – regarding applications #ALMA-HR-07 and #ALMA-09. Motion by Moulton, second by Clements, to approve #3 invoice from CDS Inspections & Beyond LLC for lead based services performed for applications #ALMA-HR-07 and #ALMA-09. There being no discussion upon the motion made, the following voted yes: Moulton, Clements, Davis and Stahlecker. Voting no: None. Motion carried.

Mayor opened the floor to review/approve claim from PM Renovations for \$12,553.60 for work completed to date on homeowner project #ALMA-HR-02. According to CDS Inspections and Beyond LLC, the estimates for HR-02 MRS items do not exceed \$25,000. Motion by Stahlecker, second by Moulton, to approve claim from PM Renovations for \$12,553.60 for work completed to date on homeowner #ALMA-

HR-02. There being no discussion upon the motion made, the following voted yes: Stahlecker, Moulton, Clements and Davis. Voting no: None. Motion carried.

Mayor opened the floor for an approval of Drawdown Request #4 for CDBG Funds. Lori Ferguson with SCEDD discussed with DED and they agreed that the income funds from the previous CDBG program would be drawn down in the amount of \$14,553.60 and a drawdown request in the amount of \$1404.29 would be requested from DED. Motion by Clements, second by Stahlecker to approve Drawdown Request #4 in the amount of \$1404.29 from DED for CDBG. There being no discussion upon the motion made, the following voted yes: Clements, Stahlecker, Moulton and Davis. Voting No: None. Motion carried.

Mayor opened the floor to the Alma Chamber of Commerce – Christmas Tree at Johnson Center corner. Administrator Wilson was contacted by Kate Hopkins about putting a Christmas tree up on the corner by the digital sign. Mr. Wilson would suggest having it on the east side of the sidewalk and the north side of the sign. Should be able to see coming down Main Street and it won't block the intersection. There is also a supply of electricity available. The tree is still in the discussion stages and the Chamber would work on raising the funds for the tree which is estimated to be around \$3000. Motion by Clements, second by Stahlecker to approve a Christmas tree at the corner by the Johnson Center next to the digital sign during the Christmas holidays. There being no discussion upon the motion made, the following voted yes: Clements, Stahlecker, Davis and Moulton. Voting no: None. Motion carried.

Mayor opened the floor for administrator comments. The RV Park lottery was held today and went smoothly. There are 27 sites available and with 25 campers wanting them. The electric posts and wiring have been installed for the boat parking area. There are approximately 23 electrical spaces and 17 have already been reserved.

The street light project is complete. Clerk Tripe said she had a request from a business owner on Highway 183. He would like to see an additional light pole between 10th Street and Tripe Motor. There is a dark gap in in that area. Councilman Moulton agreed there is a gap.


Mr. Wilson has checked into a concern about the present siren situation and what could be done to increase coverage. He received a map of the present coverage and a proposed solution. Currently there is no money budgeted for sirens. The new siren could possibly be funded by FEMA and other governmental agencies that may help with this type of project. The cost is approximately \$22,000.

Administrator Wilson asked if the Council would like to change the date of the next council meeting since it is the day before Thanksgiving. Council agreed to change the November 21st council meeting to Monday November 19th at 1 PM.

Mr. Wilson has been moving the speed buggy around town and is getting some drivers attention!

Mayor Haeker opened the floor to comments from the Mayor, Councilmen, and City Staff.

Motion made by Moulton, second by Clements to adjourn the meeting at 6:26 PM. There being no further discussion upon the motion made and upon roll call vote, the following voted yes: Moulton, Clements, Stahlecker, and Davis. Voting no: None. Meeting was adjourned at 6:26 pm.


Hal Haeker, Mayor

I the undersigned Clerk hereby certify that the forgoing is a true and correct copy of the proceedings had and done by the Mayor and Council; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings

of said body were provided advanced notification of the time place and of said meeting and the subjects to be discussed at said meeting.



Lori Tripe
Lori Tripe, City Clerk

<p>Alma Auto Parts parts repairs \$2.86; Alma Golf Course txfr of funds \$15,000; Alma Public School liquor & tobacco licenses \$1,905; Amazon books supplies dvd's \$806.80; Aramark uniforms mops shop towels \$202.45; Banner Capital Bank - Alma park mower In pymt \$338.44; Black Hills Energy gas service \$33.07; Bosselman Energy 2000 gal 100LL \$8,018; Broadfoot's Sand & Gravel sand \$644; Cash Wa Dist Popcorn Oil, Pickles \$76.05; CDS Inspections & Beyond CDBG housing admin & lead base paint determination and inspections \$3,229.29; Central Fire & Safety certify fire extinguishers \$665; Christensen Electric Office Lighting Repairs \$401.73; CHS Agri Service Center fuel supplies repairs \$1,428.73; City Alma Utilities gas water sewer trash \$1,526.97; City of Alma sept sales tax \$781.95; City of Holdrege Landfill Fees \$1,655.43; Cornhusker Press Pet License Tags \$74.70; Dept of Aeronautics hangar In pymt \$810; Diamond Exterminating pest control \$120; Dollar General supplies</p>	<p>\$55.45; Donigonaht sec dep refund \$100; Duncan, Walker, Schenker & Daake legal services \$1,750; Durable Service Heater Repairs - 23 N John \$108.39; Eagle comm Internet \$229.95; Frito Lay Chips & Peanuts \$31.89; Frontier phones internet cable sirens \$740.64; Harlan Co Register of Deeds filing fees \$58; Harlan County Law Enforcement \$3,468; Harlan County Health drug testing \$35; Harlan County Senior Center 2018 Contribution \$3,000; Hastings Tribune RV Park Camp-ground Ad \$151.20; Hoesch Memorial Library books decorations supplies \$81.04; Hogeland's Market supplies concessions \$142.89; Johnson Bros Wine \$103; Justin Snyder Weld Man Hole Cover \$65; Keep NE Beautiful annual dues \$50; LINWELD Specialty Gas \$32.51; Lorri Bantam mileage \$65.40; M A R C cleaner \$120.92; Main Street Variety supplies \$79.39; MidAmerica Admin HRA Admin services \$25; Mid-Iowa Solid Waste Equip.</p>	<p>Street Sweeper Brooms \$177.57; Mid-Nebr Individual Services mgmt fee \$450; Miller & Assoc Water Main improvements Annex-ation \$3,098; Municipal Supply supplies \$69.36; Nebr Dept of Revenue sales tax \$4,302.41; NE Public Health Environ Lab water testing \$48; NEland Dist Beer \$24.75; Nex-Tech computer maint software \$2,678.65; NPPD electricity \$7,118.76; Office Solutions Associates supplies \$77.08; One Call Concepts locates \$15.12; Payroll \$51,410.13; PM Renovations Alma-HR-02 - Contracted Work \$12,553.60; Republic National Dist Liquor \$1,636.32; S & W Auto Parts oil lube tool maint \$162.17; Samuelson Land Leveling Clean Road Ditch - 10th Street South of Sale Barn \$3,547.50; Sandra K Davis cleaning \$185; SCEDD CDBG Grant Admin \$6,090; Scott Kuhl mileage and meals \$199.47; Short Stop fuel supplies repairs \$204.35; SiteOne Landscape Supply Fertilizer \$622.32; Southern Glazers</p>	<p>Liquor \$390; Stahr & Assoc Zoning Regulations \$7,250; Tielke's Sandwiches Pizzas \$78.30; Transparency Window Cleaning \$16; Tripe Motor Co battery \$136.53; Trustworthy Hardware repair maint \$488.84; Union Bank & Trust Market Value Fees \$842.46; Unitech Chemicals \$147.50; USA Bluebook tool dispensers \$114.56; USACE Finance Ctr Sewer Lagoon Site Lease \$505; USTI ebilling and agency fees \$1,246.97; Verizon cells \$282.52; Walking A Surveying research fee \$51; Ward Labs water tower testing \$38.50; TOTAL \$132,599.99;</p>
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