**Hoesch Memorial Library March 2021 Board Minutes**

**March 1, 2021**

Hoesch Memorial Library Board of Trustees met on Monday, March 1 at 4:00 p.m. following the Two Rivers Public Health Department COVID guidelines. Present were: Don Jardon, Betty Adkins, Pam Miller, Doris Brandon and Keri Anderson, Library Director. Absent: Bryan Lubeck. Guests: Tony Anderson, and Lorri Bantam, City Administrator.

Don Jardon called the meeting to order with attention given to the Open Meeting Act posted on the Conference Room Wall. Minutes of the previous meeting were read. The motion to approve the minutes as read was made by Betty Adkins. Second by Pam Miller. Motion carried.

Lorri Bantam requested an executive session to discuss personnel matters. Don Jardon made a motion to go into executive session at 4:07 p.m.to discuss personnel matter. Pam Miller made the second. Vote unanimous. Tony Anderson left the meeting. At 4:45 p.m. Don Jardon made a motion to come out of executive session with a second from Pam Miller. Vote unamimous. We resumed open session. Lorri Bantam left at that time.

Warrants for payment were reviewed. Doris Brandon made the motion to approve the warrants for payment with Don Jardon providing the second. Motion carried.

The following warrants were paid:

Keri Anderson 2,639.82

Sandi Hoard 513.24 Cindy Ruskamp 363.00 Stephanie Adams 251.63

Amazon (Books) 683.95

Amazon (DVDs) 103.80

Frontier (Internet) 112.97

Frontier (Telephone) 146.85

NPPD (Electricity) 71.41

Transparency (Bldg. Maint.) 90.00

Sandi Davis (Contract Labor) 138.75

Circulation statistics were reviewed.

Budget Statistics were reviewed.

New Business: Bill Schmidt will install 2or 3 new computers in the near future.

Sandi Hoard has turned in her resignation so will be advertising to fill her position.

The Friends of the Library are waiting to hear back on the security system.

There being no other business, the meeting was adjourned following a motion by Betty Adkins and second by Pam Miller. Motion carried.

The next meeting will be Monday, April 5, 2021 at 4:00 p.m.

Respectfully,

Doris Brandon, Secretary