**Library Board Minutes**

September 6, 2022

Hoesch Memorial Library Board of Trustees met on Tuesday, September 6, 2022. Present were: Don Jardon, Betty Adkins, Pam Miller, Doris Brandon and Library Director Keri Anderson. Absent: Bryan Lubeck.

Don Jardon called the meeting to order at 4:00 p.m. with attention given to the Open Meeting Act posted on the Conference Room Wall.

Minutes of the previous meeting were read. The motion to approve the minutes as read was made by Betty Adkins and seconded by Pam Miller. Motion carried.

Warrants for payment were reviewed. Doris Brandon made the motion to approve the warrants for payment with Don Jardon providing the second. Motion carried.

The following warrants were paid:

Keri Anderson 2,745.42

Stephanie Adams 430.14

Jennifer Roethke 717.75

Breanna Brandt 695.25

Amazon (Books) 156.86

Amazon (DVDs) 35.92

CCR 24/7 LLC (Repairs & Maint – Equip) 358.87

Frontier (Telephone) 187.81

Hoesch Memorial Library (Petty Cash) 119.59

Hoesch Memorial Library (Petty Cash) 54.63

NPPD (Electricity) 147.72

R Glur Roofing (Repairs & Maint – Bldg) 15,848.28

Samantha Kresser (Contract Labor) 185.00

Circulation statistics were reviewed. Circulation was up from this same time last year.

Budget Statistics were reviewed. Budget is on track.

New Business:

A patron has requested that the library subscribe to the Wall Street Journal. After discussion, it was decided that there is not money in the budget for this at this time.

Discussion was held regarding ILL. Keri checked with other libraries to see what rates that they use. It was decided to leave our rates the same for another year.

Old business:

Keri is working on the strategic plan. A small community needs survey was done. Keri will use that to come up with needs that the library can work on. The plan needs to be submitted by October 1.

A personnel issue was discussed.

Other business:

Don Jardon will be attending the Alma City Council meeting on September 21 to present the new proposed contract for the cleaning personnel.

The next meeting will be Monday, October 3 at 4:00 p.m.

As there was no further business, Pam Miller made the motion to adjourn, second by Betty Adkins. Motion carried.

Respectfully,

Doris Brandon

Secretary