

# Library Board Minutes

March 6, 2023

Hoesch Memorial Library Board of Trustees met on Monday March 6, 2023 at 4:00 p.m. Present were Don Jardon, Mary Jo Radil, Cathy House, Pam Miller and Keri Anderson, Library Director. Bryan Lubeck was absent.

Don Jardon called the meeting to order with attention given to the Open Meeting Act posted on the conference Room Wall.

Minutes of the previous meeting were read. The motion to approve the minutes as read was made by Cathy and seconded by Mary Jo. Motion carried.

Warrants for payment were reviewed. Mary Jo made the motion to approve the warrants for payment and Don provided the second. Motion carried.

The following warrants were paid

Keri Anderson	4,447.56
Stephanie Adams	480.00
Jennifer Roethke	399.75
Breanna Brandt	29.25
Amazon (Books)	255.66
Blackstone Publishing (Books)	62.08
Frontier (Telephone)	188.85
Keri Anderson (Travel/Meal Exp.)	171.13
NPPD (Electricity)	64.44
Summit Window Cleaning (Bldg. Maint.)	96.00
Samantha Kresser (Contract Labor)	160.00

Circulation statistics and Budget statistics were reviewed.

The Friends have purchased the book press and a new book cart. The Dollar General grant was not applied for. We were all given copies of the Annual Report that Keri and Don presented to the city council, and copies of the Library Policies for our review and update.

There has not been a replacement for Breanna yet. A couple applications have been picked up but have not been returned. We decided Keri should run the ad again in the paper.

Promoting library visits and webpage use was discussed. Keri said they have started a “Bingo” game, and may do the “Blind date with a Book” again next year. We began review of the library policies. The Holiday policy on page 10 section O. will be changed to allow the Library to be closed Thanksgiving and the Friday following. The motion was made by Cathy and second by Don, all in favor. On page 12 section D. the wording for the website online card catalog needs to be changed to <https://alma-pioneer.bywatersolutions.com> Policy Review will continue at future meetings.

The next meeting will be Monday April 3, 2023 at 4:00 o’clock p.m.

As there was no other business, Mary Jo made the motion to adjourn, second by Cathy. Motion carried.

Respectfully,

Pam Miller, Secretary