

Library Board Minutes

July 10, 2023

Hoesch Memorial Library Board of Trustees met on Monday July 10, 2023 at 4:00 p.m. Present were Don Jardon, Cathy House, Mary Jo Radil, Pam Miller and Keri Anderson Library Director. Bryan Lubeck was absent. Also attending were Hal Haeker, Mayor and Jennifer Roethke, library clerk.

Don Jardon called the meeting to order with attention given to the Open Meeting Act posted on the conference room wall.

Don invited Hal to present his reason for attending. We listened to his concerns about the budget for the library. Because of insurance and other expenses increasing, and the trust fund being less this year, suggestions were made to cut the budget for 2023-2024 and reduce spending for the remainder of this year. Suggestions discussed included fewer open hours, buying fewer books and dvds and not hiring a third library clerk. Because of short-staffing in the city office, Keri hadn't received projected budget numbers earlier in the spring for us to review. Hal encouraged the board to begin thinking of the next year's budget as soon as this one is done. Before leaving, Hal thanked us for listening to his concerns and discussing some ideas brought forward.

Minutes of the previous meeting were read. Keri made a correction in the amount paid to Amazon for books. The corrected amount is \$366.61 instead of \$377.01. The motion to approve the minutes as amended was made by Cathy and seconded by Mary Jo. Motion carried.

Warrants for payment of bills were reviewed. Mary Jo made the motion to approve the warrants for payment and Don provided the second. Motion carried.

The following warrants were paid

Keri Anderson	2,965.04
Stephanie Adams	192.50
Jennifer Roethke	390.01
Amazon (Books)	409.73
Amazon (DVDs)	39.92
Frontier (Telephone)	192.36

NE Library Comm. – CAT Express (Dues & Fees)	730.00
NPPD (Electricity)	98.48
OCLC Inc. - ILL (Dues & Fees)	596.62
Samantha Kresser (Contract Labor)	160.00

Circulation statistics and Budget statistics were reviewed.

Old Business

Don reported that the chair needing repair couldn't be fixed, so it was thrown away.

New Business:

An application was received for a third clerk, but with the budget needing to be cut, Keri will not be hiring another library clerk at this time. There will need to be a new cleaning person hired in the near future since Samantha Kresser is quitting the library portion of her city contract, according to the mayor. A carrier other than Frontier for phone service and computer protection will be looked into since that is one of the costs that continues to increase.

Other Business:

The Summer Reading Program has come to an end with plans for their end of program party to finalize. Keri brought up some program possibilities that have been discussed by staff and volunteers - a ceramics painting project and stuffed animal activity – both planned for a later date. The staff will train board members and friends of the library in checking out books and other duties so that we can help out in a pinch when needed.

The next meeting will be held Monday August 7, 2023 at 4:00 o'clock p.m.

As there was no other business, Mary Jo made the motion to adjourn, second by Don. Motion carried.

Respectfully,

Pam Miller, Secretary