**Library Board Minutes**

**December 2022**

Hoesch Memorial Library Board of Trustees met on Monday, December 5, 2022. Present were: Don Jardon, Betty Adkins, Bryan Lubeck, Doris Brandon and Library Director Keri Anderson. Absent: Pam Miller.

Don Jardon called the meeting to order at 4:00 p.m. with attention given to the Open Meeting Act posted on the Conference Room Wall.

Minutes of the previous meeting were read. The motion to approve the minutes as read was made by Bryan Lubeck and seconded by Betty Adkins. Motion carried.

Warrants for payment were reviewed. Bryan Lubeck made the motion to approve the warrants for payment with Don Jardon providing the second. Motion carried.

The following warrants were paid:

Keri Anderson 2,965.04

Stephanie Adams 257.50

Jennifer Roethke 368.06

Breanna Brandt 492.38

Amazon (Books) 104.88

Amazon (Books) 894.87

Amazon (DVDs) 19.59

Blackstone Publishing (Books) 53.50

Eakes Office Plus (Equip. Maint.) 589.60

Frontier (Telephone) 173.22

Hoesch Memorial Library (Petty Cash) 56.86

Hoesch Memorial Library (Petty Cash) 21.38

Integrated Security Systems (Equip. Repair) 156.00

NPPD (Electricity) 58.08

Samantha Kresser (Contract Labor) 160.00

Circulation statistics were reviewed. Circulation is once again up from this time last year.

Budget Statistics were reviewed.

Old Business: Keri has submitted the paperwork to renew our accreditation.

New Business: Keri presented certificates of appreciation to Betty Adkins and Doris Brandon for their service on the board. The replacements for their positions will be presented to the city council on December 7 for approval.

The library will be closed on December 24 and December 31.

The policy reviews will be held over until the February meeting.

The next meeting will be Monday, January 9, 2023.

As there was no other business, Doris Brandon made the motion to adjourn, second by Betty Adkins. Motion carried.

Respectfully,

Doris Brandon, Secretary