**Hoesch Memorial Library Board Minutes**

August 2, 2021

Hoesch Memorial Library Board of Trustees met on Monday, August 2, 2021 at 4:00 p.m. Present were: Don Jardon, Betty Adkins, Pam Miller, Bryan Lubeck, Doris Brandon and Keri Anderson, Library Director.

Don Jardon called the meeting to order with attention given to the Open Meeting Act posted on the Conference Room Wall. Minutes of the previous meeting were read. The motion to approve the minutes as read was made by Bryan Lubeck. Second by Betty Adkins. Motion carried.

Warrants for payment were reviewed. Bryan Lubeck made the motion to approve the warrants for payment with Don Jardon providing the second. Motion carried.

The following warrants were paid:

 Keri Anderson 2,639.82

 Cindy Ruskamp 81.00

 Karen Olmsted 360.00

 Stephanie Adams 18.00

Don Jardon (Travel/Meal) 10.00

Doris Brandon (Travel/Meal) 10.00

Frontier (Telephone) 178.83

Hoesch Memorial Library (Petty Cash) 46.94

Keri Anderson (Travel/Meal) 10.00

NE Library Assoc. (Dues) 60.00

NPPD (Electricity) 160.03

Sandi Davis (Contract Labor) 185.00

Circulation statistics were reviewed. Circulation is up from last year but still below pre-COVID stats.

Budget Statistics were reviewed.

New Business:

Keri discussed offering Karen Olmsted 12 hours per week. The library has advertised for the open positions.

Discussion was held regarding the open hours while staffing is short. It was decided to be open 10:00 a.m. until 5:00 p.m. on Tuesday, Wednesday and Friday with Thursday hours of 11:00 a.m. until 6:00 p.m. Saturdays will remain closed through September due to low staff. We will change hours as staffing increases and will continue to evaluate as we move through this stage. We will emphasize that this is temporary. Volunteer help was discussed to help Keri until we have more hired staff.

Other Business:

ARPA grants are available to our library to apply for. Doris Brandon consulted with Denise Harders, director of CPLS and Christa Porter from the Nebraska Library Association at great length. It was brought to our attention that we can have the grant money deposited and paid out through the Friends of the Library treasury. The grant money is not to replace any local funding or to replace general budget money. The benefits of keeping the grant money separate was discussed. We will research and pursue what we need to do to receive the grant money.

Keri, Doris and Don will be taking part in a grant workshop via Zoom on August 18 at 11:00 a.m.

The next meeting will be Tuesday, September 7, 2021 at 4:00 p.m.

As there was no other business, Pam Miller motioned to adjourn, second by Betty Adkins. Motion carried.

Respectfully,

Doris Brandon, Secretary